

Central Florida Commuter Rail Commission

MEETING MINUTES

Date: Friday, November 2, 2012
Time: 2:00 p.m.
Location: MetroPlan Orlando – Board Room
315 East Robinson Street, Suite 355
Orlando, Florida 32801

- Call to Order – Chairman Frank Bruno called the meeting to order at 2:05 p.m.
- Pledge of Allegiance
- Confirmation of Quorum
 1. Members in attendance were:
 - Commission Chairman Frank Bruno
 - Commission Vice Chairman Brandon Arrington
 - Commissioner Buddy Dyer
 - Commissioner Brenda Carey for Commissioner Carlton Henley
 - Commissioner Secretary Teresa Jacobs
 2. Members not in attendance:
 - All members were in attendance

CHAIRMAN'S REPORT

1. Chairman Bruno gave an update on Volusia County construction. He reported that the SunRail Team continues to advance with station design for Phase II including Volusia County's DeLand station and the four stations in Orange and Osceola counties. He noted that the DeBary station is really starting to take shape as well, with the base platform complete. He indicated that the curb structures for the parking lot bus drop-offs are all under way, as well.
2. Chairman Bruno noted that elsewhere along the SunRail corridor, all 12 stations in Phase I are now under construction and the railroad double-tracking is now proceeding through the Seminole County area. Chairman Bruno noted that all outstanding procurements, including the Operations and Maintenance contract, have been advertised and are now underway. He thanked Orange County's Jim Harrison, the chairman of the SunRail Technical Advisory Committee (TAC), and wished him a Happy Birthday.
3. Agenda Review – FDOT District Five Secretary Noranne Downs, P.E.
 - a. Secretary Downs provided the Agenda review.

ACTION ITEMS

4. Adoption of Minutes from September 12, 2012 meeting.
 - a. The meeting minutes were unanimously adopted upon a motion by the Chairman and a second by Mayor Buddy Dyer.

DISCUSSION ITEMS

5. Project Update – Tawny Olore, P.E.
 - a. Ms. Olore noted that the last time the Commission met in September, a question came up from Commissioner Henley on how many jobs are involved with the project. Ms. Olore reported

that a total of 593 individuals are currently working on the project today, which does not include material manufacturers, or surveyors. Rather, the number includes people who are reported in accordance with the Davis Bacon Act. As construction continues, more people will be added.

- b. Ms. Olore said that the Design Build Maintain contractor is on onboard and working. All stations are under construction. The Operations and Control Center in Rand Yard is underway. The double-tracking work is currently taking place in Lake Mary and moving forward. The stations are starting to take shape. In Longwood, crews had to move a power pole, so a lot of clearing and grubbing is now under way. Pictures of all the stations were shown. Ms. Olore noted that a lot of changes have taken place in Winter Park; the center platform for Amtrak was removed and the second track was moved. Construction of the Amtrak platforms at Winter Park are well under way. A picture was shown of Florida Hospital where Health Village is located. Ms. Olore noted that the platforms at Florida Hospital are about 25 feet wide. At the Orlando Amtrak station, one of the existing platforms is being removed to widen the platform for Amtrak. Ms. Olore said that quite a bit of muck was discovered at the Sand Lake Road station, but that construction is proceeding. The Vehicle Storage and Maintenance Facility is also under construction, as is the retention pond.
- c. The Archer Western and Welbro station finishes contracts are also underway. Pictures of DeBary, Sanford and Lake Mary were shown, as well as photos of the Altamonte Springs, Maitland and Sand Lake Road stations.
- d. Ms. Olore said that the locomotives, cab cars and coaches are in production, and pictures of the cab cars in production were shown.
- e. The Business Development and Marketing contract is underway and at the next meeting, Ms. Olore said that the Department would share some branding and marketing materials with Commission members. The Department is still meeting with the businesses located within one-half mile of the stations, providing information to employers and employees and receiving lot of good feedback.
- f. The ACS Xerox contractor is underway and toward the end of the year, will be delivering a prototype of the ticketing machine to the Florida Department of Transportation Orlando Urban Office. The software will be programmed by ACS, as well.
- g. Two big procurements were advertised, including the Operations and Maintenance contract, which was advertised on October 29, 2012. The Signal Maintenance of Way was advertised on October 12, 2012. A lot of time has been spent getting these procurements on the street.
- h. Ms. Olore noted that tomorrow is the one year anniversary of when FDOT purchased the 61.5-mile SunRail corridor. FDOT has been operating and maintaining the corridor since November 3, 2011, during which time quite a lot of work has been performed.
- i. Ms. Olore said that the Department is also coordinating closely with the Federal Railroad Administration (FRA) on safety and training issues. She said that the Department has asked the FRA to continually audit contract workers on safety and training. And in an abundance of caution, FDOT shut down work for several days on the corridor to provide contractors with additional safety training as a pro-active measure. The suspension affected only platform and railroad work – station finishes activities and parking lot work continued uninterrupted.
- j. In terms of Phase II South, FDOT has been advised by the Federal Transit Administration that we have an overall “medium/high” rating, which is fantastic. Since Map 21 changes eliminate getting in to final design, no official letter will be sent. But Congress has been notified that the project has met all the necessary criteria, and the Phase II South project will be in the New Starts book. That means that Phase II South will be in the project pipeline for a Full Funding Grant Agreement (FFGA) in about a year, and has received the necessary ratings and evaluation required by the FTA. That is a big milestone, as well, because once you get into final design and get rated and evaluated then that sets the project up for the FFGA.

- k. The Department has also been working on right-of-way procurements for Phase II South. All offers have been made for Meadow Woods. For Osceola Parkway, FDOT is coordinating with a property owner on conveyance documents. In Kissimmee, the Department has demolished a doctor's office that was acquired, and has an agreement with the City of Kissimmee for parking. Ms. Olore thanked Commissioner Arrington for Osceola County's cooperation. In Poinciana, Amtrak has approved FDOT's offer, and preparations are underway for closing. Next steps include receipt of a FFGA in late 2013 for Phase II South, and preparing construction documents for advertisement next year.
- l. For Phase II North, FDOT held a meeting with Volusia County and the City of DeLand, and is putting together alternative concepts. The Department has also started preliminary discussions with FTA. With the Map 21 changes, they have asked for a little extra time.
- m. Ms. Olore noted that Blake Drury will present information on the TOD Metrics. She said the Department has started to track the development and the job creation of TOD around the stations. The Department has looked at the benchmark of projects in 2010 and looked at what projects are within one-half mile of each of the stations that have cropped up, are under construction now, or are also planned. Metrics have been developed indicating that within that one-half mile, there are 13 projects under construction with about a \$700 million construction value. There are a number of retail businesses, offices and residential units, which translates to about 2,400 construction jobs and 1,600 estimated permanent jobs. For the announced and pending projects within one-half mile of the stations, there are 13 additional projects which relates to about \$946 million of construction value, which again is a mix of office, retail and residential units that equates to about 4,300 estimated construction jobs and 6,800 permanent jobs. The Department will continue to update these metrics for each of the stations as to what was there before SunRail was announced and what is under construction – this will give us a good baseline. Ms. Olore noted that Blake Drury will make a TOD presentation. Now that we have all of this development, we have also been working with the local governments regarding walkability, what kind of development should take place based upon what currently exists, all of which will be shown in the overview that Blake will present.
- n. Commissioner Arrington asked about the fare collection system and when LYNX will actually begin using the system. Ms. Olore advised that LYNX was part of the procurement and entered in to a contract with ACS Xerox, as well. In terms of the Department's schedule, we will begin installation of the fare collection systems at the stations in about a year. By March 2014, everything will be integrated and tested. Within that timeframe, we will start building educational and outreach materials, and continue to work with LYNX and Votran as well.
- o. Blake Drury of Aecom gave a presentation about station development metrics, which he noted are being done because the public's investment in this system will have benefits in terms of the land use patterns around SunRail. We need to understand what those benefits might be, how they can be applied, as well as where they can be applied, track where they are being applied, and how to help them along. The program has three parts – the first part is about technical outreach and education. We have been working with local governments and developers and others to get the word out about TOD and to answer technical questions to help things along. The metrics are the second part because if it is worth doing, it is worth measuring. And finally, the third part is the implementation and the action plans. Our goal is to work with the local governments to fill the gaps and understand where the needs may be in terms of planning efforts and infrastructure focus efforts toward facilitating development. Mr. Drury provided information contained in the metrics, and noted that the information has been uploaded onto the www.sunrail.com website.
- p. Mayor Dyer complimented the team for going the extra mile with regard to the TOD effort. He said that SunRail is good for the environment and economic development. Individually, each jurisdiction can estimate its own impacts, but it is important collectively to have what SunRail has done as a region and important that FDOT has led that effort. Mayor Dyer asked Secretary

Downs if once the construction is complete and SunRail is operational, whether FDOT will continue the effort for a decade or so to determine the impact? Secretary Downs indicated that the Department would continue to track development for at least seven years. Mayor Dyer said it was important to track those TOD efforts to understand the overall economic impact of SunRail in the community.

- q. Mayor Jacobs said she was particularly interested in walkability issues around stations. She asked whether there is any data on where people work who live in these areas and how likely they might be to use SunRail. She said it is important to make sure that public infrastructure investments be made to ensure that people can get to the stations safely and conveniently. Mr. Drury replied that the data has not been reviewed as to where people work, but has been looking at a scale of where the jobs are. He noted that just because changes will occur over time, he said it was important to focus on immediate needs (sidewalks, etc.). Mayor Jacobs agreed. Mayor Jacobs noted that issues/improvements need to be addressed particularly with sidewalks for walking to school being a number one criterion, speed issues, etc. Mayor Jacobs also noted the value to the private sector as well for locating other services (restaurants, retail, etc.).
- r. Commissioner Arrington asked whether there was a baseline track and if so, whether there is a mixture that makes something more successful as opposed to another and whether that mixture is equated to a station or to the entire line itself? Mr. Drury said that the Department looked at several different programs in places like Charlotte, and added in other elements such as walkability. What happens most of the time, he said, is that a station economically amplifies what is already going on. So there are only a few places that you can point to where things have fundamentally shifted. He noted that the reason is not just because FDOT or some other agency began running a train, but because there was a coordinated effort between the station and the surrounding infrastructure. The interesting thing about the SunRail corridor is that you have some places that have already accepted development locations and others that are development frontiers. We have to be working on all fronts to address the different needs at each location. He said that the implementation and action plans for the first four stations have very different tasks because the stations are in different locations surrounded by very different economic conditions, so it is not a one-size fits all answer along the corridor.

6. Technical Advisory Committee – Jim Harrison

- a. Mr. Harrison was wished a happy birthday and expressed his appreciation. Since the last CFCRC meeting on September 12, several members of the TAC Committee were able to participate in the Sneak Peek that the Orlando Realtors Association sponsored. On September 20, the TAC members also participated in a corridor tour of the Phase I construction, which was extremely interesting and informative. On October 3, the TAC meeting was held and received project updates from Ms. Olore. A presentation was also made by Blake Drury, similar to what you have seen today. Also a new chapter in the Florida Green Book (a Roadway Design Manual) was presented by FDOT District 1 Secretary Billy Hattaway. This allows and facilitates traditional neighborhood development and more traditional TOD, and is an important addition to the Green Book.

7. Election of Officers – Chairman Bruno

- b. Chairman Bruno announced this would be his last meeting, and that he has enjoyed a wonderful opportunity to build these important regional relationships over the years. He said he is proud to have represented Volusia County as chairman. He noted that SunRail has been a community effort, with four counties and the City of Orlando coming together with a unanimous decision to move the SunRail project ahead. He thanked Mayor Dyer for all his work and efforts in the legislative arena, and said he was extremely proud of what has been accomplished. He thanked Mayor Jacobs for recognizing that he would be leaving as

Chairman for Volusia County this year and for allowing him to serve as Chairman of the CFCRC. The Chairman extended thanks to Secretary Downs, Ms. Olore and staff for all the great work they have done and the assistance they have provided.

- c. Mayor Jacobs nominated Commission Arrington for the CFCRC Chairman position. Mayor Dyer seconded the nomination. The nomination carried unanimously.
- d. Mayor Dyer nominated Mayor Jacobs as Vice Chair for the CFCRC. The nomination was seconded and carried unanimously.
- e. Commissioner Henley was nominated by Commissioner Arrington for CFCRC Secretary. The nomination was seconded and carried unanimously.

BOARD MEMBER COMMENTS

- a. Mayor Jacobs noted how much she has enjoyed working with Chairman Bruno in so many different capacities, and he is going to be missed. She said that Chairman Bruno's public service has been phenomenal and his friendship has been wonderful.
- b. Commissioner Arrington echoed the same sentiments of appreciation and thanked the board for their confidence in selecting him as Chairman for the coming year.
- c. Commissioner Carey noted that it has been a pleasure to work with Chairman Bruno. She said that being in an adjacent county has provided many opportunities for elected officials in both counties to coordinate both transportation and environmental issues that are vital to the region.
- d. Mayor Dyer echoed the same comments, and noted that it has been a pleasure to work with Chairman Bruno, who is such a gentleman and has represented the interests of Volusia County so well on the Board. He remembered their first House Committee Meeting together as elected officials representing the SunRail project and the outcome of that event, and appreciated Chairman Bruno's efforts. He also updated the board about the onset of construction for two different segments of LYMMO in the downtown area. He noted that the current system is 15 years old this year and is two miles in length. A north-south piece will be added to serve Creative Village, the law school, the federal Courthouse. An east-west extension will serve the Amway Center west to Parramore and east to Thornton Park. There is also an alternative analysis study to investigate extending LYMMO to Florida Hospital and down south to Orlando Health. Mayor Dyer said he hopes to secure federal funding to move that forward, to have all four SunRail stops connected to the free LYMMO system. Mayor Dyer said a LYMMO kick-off event has been scheduled for November 14 at 2:00 p.m. at the Church Street Station with FDOT, the Federal Transit Administration and LYNX. He invited all to participate.
- e. Secretary Downs said that she and FDOT staff appreciated Chairman Bruno's contributions and presented him with a commemorative plaque.

PUBLIC COMMENTS

- a. Joanne Cornellis, a resident of Lake Mary, said that the community needed SunRail, and requested weekend and night bus service.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.