

Central Florida Commuter Rail Commission
Technical Advisory Committee

Meeting Minutes

Date: Wednesday, January 11, 2012
Time: 1:30 p.m.
Location: Florida Department of Transportation
Orlando Urban Office
133 South Semoran Boulevard
Orlando, Florida 32807

- Call to Order - TAC Chairman Roger Neiswender called the meeting to order at 1:31 p.m.
- Pledge of Allegiance
- Confirmation of Quorum
 - Introductions
 - Member in attendance were:
 - Tawny Olore, Florida Department of Transportation
 - Roger Neiswender, City of Orlando
 - Carla Johnson for Jim Harrison, Orange County
 - Brett Blackadar, Seminole County
 - John Angiulli, Volusia County
 - Karl Welzenbach, Volusia TPO
 - Dale Arrington for Michael Pleus, City of DeLand
 - Mary Moskowitz, City of Sanford
 - Jon Williams, City of Longwood
 - John Sember, City of Altamonte Springs
 - Charlie Wallace, City of Maitland
 - Don Marcotte, City of Winter Park
 - Tiffany Homler, Osceola County
 - James Arsenault, City of Kissimmee
 - Gary Huttman, Metroplan Orlando
 - Members not in attendance were:
 - Nick Koval, City of DeBary
 - Doug Jamieson (non-voting) for Lisa Darnall, LYNX
 - John Omana, City of Lake Mary
 - Elizabeth Suchsland (non-voting) for Ken Fisher, VOTRAN
- Agenda Review - Tawny Olore, P.E.
 - Ms. Olore provided the Agenda Review

ACTION ITEMS

1. Chairman Roger Neiswender welcomed John Angiulli, Volusia County, to the Technical Advisory Committee.
2. Adoption of minutes from December 7, 2011 meeting.
 - a. The meeting minutes were unanimously adopted.

DISCUSSION ITEMS

1. Chairman's Report - Roger Neiswender
 - a. Mr. Neiswender stated that the Chairman's Report would be brief. There will be a Central Florida Commuter Rail Commission (CFCRC) board meeting immediately following the groundbreaking ceremony on January 27th. The groundbreaking will take place at the Altamonte Springs station. The board meeting will be immediately following in the Altamonte Springs City Council Chamber.
2. SunRail Groundbreaking Ceremonies - Tawny Olore, P.E.
 - a. Ms. Olore stated that the SunRail Groundbreaking Ceremonies are scheduled for January 27th at 10:00 a.m. at the future home of the Altamonte Springs station, located at the corner of SR 436 and Ronald Reagan Boulevard (CR 427). She said that all should have received an invitation. She stated that if members did not get an invitation they should let her know.
3. Chief Operating Officer Update- Tawny Olore, P.E.
 - a. Ms. Olore stated that Pete Turrell would be retiring and that Fred Nardelli has been hired as the new Chief Operating Officer (COO). Mr. Turrell will continue as COO for the next couple of months. Mr. Nardelli will shadow Mr. Turrell, as he is brought up to speed on the project. Mr. Nardelli comes to the team from Amtrak where he held the position of General Manager of Auto Train services. Due to a family emergency, Mr. Nardelli was unable to attend the meeting but will be at next month's meeting for an official introduction.
4. Project Update - Tawny Olore, P.E.
 - a. Central Florida Rail Corridor
 - i. Ms. Olore stated as was mentioned at last month's meeting, the DEPARTMENT closed on the corridor on November 3, 2011. The Department continues to get a great deal of permit and corridor access applications on the website. She said they continue to have coordination meetings with CSX.
 - b. Procurement Activities
 - i. DBM - Archer Western/Rail Works

1. FDOT Construction Project Manager Amy Scales, P.E. said that the FDOT is operating and maintaining the rail corridor at this time. CSX and Amtrak continue to operate on the facility.
 2. Ms. Scales stated that the design team continues to make design submittals. She said that they are hoping to get the design to a point where construction can begin. The first construction activities planned call for the clearing of the station platform sites at the Altamonte Springs and DeBary stations. Construction is anticipated to begin at the end of the month or the beginning of next month. The team will be working with the cities of Altamonte and DeBary to keep them updated. Ms. Olore asked Ms. Scales to explain why construction would be starting at the DeBary and Altamonte Springs locations. Ms. Scales said that other sites in Seminole County have gopher tortoises that must be relocated prior to the start of construction.
 3. Ms. Scales stated that the rail delivery at the Benson Junction site on December 29, 2011 went very well. The longest that any crossing was closed was 8 ½ to 9 minutes. The Department received no complaints and had no issues with the public. The rail now sits on the side of the existing rail. Mr. Blackadar asked if there have been any changes to the schedule that was submitted. Ms. Scales stated that they had received an updated schedule and returned comments last week. The DBM is currently revising and she will provide an updated schedule to all when revised. She said the dates didn't move very much.
 4. Ms. Olore said that any questions or concerns about construction, especially as the rail construction begins, should be directed to Mr. Mike Wacht, Construction PIO. She will make his contact information available.
- ii. Public Involvement /Marketing - Cunningham Group, Inc.
1. Ms. Marianne Gurnee stated that the Cunningham Group was hard at work putting together time lines, schedules, business outreach, and marketing and construction plans. These are scheduled to be complete by the end of March. Once the Department has reviewed, the TAC will be advised as to what the deliverables are and provide input. She said that in addition, the Cunningham Group is busy fielding calls, getting the construction website ready by the January 27th groundbreaking and preparing for the groundbreaking ceremony. As such, Ms. Gurnee requested that any marketing ideas or suggestions be funneled through the FDOT in order to better manage the workflow.
 2. SunRail City Center - Ms. Gurnee said that the SunRail City Center is open for business. They are working on signs for the outside and graphic arts and materials for the inside.

iii. Locomotives - Motive Power

1. Ms. Olore said that all seven locomotives are stripped. They are having bi-weekly teleconferences with Motive Power. Things are going well and on schedule and on budget.

iv. Coaches and Cab Cars - Bombardier

1. Ms. Olore stated that at last month's meeting they were picking colors, etc. She then introduced Mr. Jim Bockstall who was working on the interior and exterior designs. Mr. Bockstall explained a display board that showed the various color selections and textures. He said that they were working with several people on the interior, getting samples for the inside, continuing to work on the flooring, walls, ceiling fixtures and incorporating graphics on select walls. The design is very durable with a nice transition from exterior to interior, as well as the signage. Mr. Neiswender said that he liked the graphic. Ms. Johnson said that she liked the way they incorporated the colors with easy maintenance. She asked if the flooring was slip proof. Mr. Bockstall said yes. Ms. Homler asked if the trains would be cleaned with a sanitizing machine that kills germs. Ms. Liz Suchsland said that VOTRAN has such a system for decontamination. Ms. Olore said that yes the operations and maintenance people would handle that. Ms. Johnson stated that she assumed the windows would have some sort of tint that will protect the finished inside from the sun. She also asked if someone looking from the outside would be able to see the passengers. Ms. Gurnee said the windows have a slight reflective finish on them and that it also helps to keep the temperature down inside. Mr. Don Marcotte asked if the tables are attached to the floor. Ms. Olore stated yes. He asked if there was a pull down in the seat in front, as in an airplane. Ms. Olore said no. A discussion followed regarding the seating plan. Ms. Olore said that she could provide a schematic of the plan view. Ms. Johnson said that she assumed there would be more clear areas for wheelchairs. She asked if they would have similar table accommodations. Ms. Olore said that she doesn't believe they can do that with wheelchairs. Mr. Karl Welzenbach asked if they could have flip-up tables with a brace under the table to provide for wheelchairs. Ms. Olore said they would have to look at the schematics to see if it can be accommodated.

v. Signal Maintenance of Way

1. Ms. Olore said that the Signal Maintenance of Way contract was advertised on November 9, 2011 and they received one bid. The Department has elected to re-advertise and send it out to the Florida Association of Railroads in hopes of reaching a broader

spectrum and receiving more bids. Re-advertisement should take place within the next week.

vi. Fare Collection System

1. Ms. Olore stated that the Department is looking to advertise the contract by January 30, 2012. They are coordinating with LYNX and VOTRAN. There will be one solicitation and it will include all the fare boxes and the Ticket Vending Machines for the SunRail, LYNX and VOTRAN systems. There is one solicitation in order to make sure they get the same vendor for all three systems. FDOT will have one contract, LYNX will have one contract and VOTRAN will piggyback on the LYNX contract. She stated that because of the complexities of this contract, they have been taking a little extra time to make sure that the procurement encompasses everything because it is a big issue to make sure that the systems are seamless. Ms. Olore said that once the Fare Collection System contract is executed, they would be working on the fare policy agreements. She stated they were about 75% complete. Once complete, they would go out to the different boards for approval and then for execution.

vii. Operations and Maintenance Contract

1. Ms. Olore stated that the Department is continuing to add to this contract. Prior to the rail cars coming in, they have to have a designated rail operator. They have entered into a contract with Florida Central through 2012 and then the Operations and Maintenance contract will have it. This is being added to the contract. It should be going out for industry review this month.

viii. Station Finishes Construction Contracts

1. Ms. Olore stated that there are two contracts. Archer Western was awarded the first contract. It is in the process of being executed with the Notice to Proceed (NTP) pending. They look to advertise the next contract in March of this year. They anticipate putting it through the FDOT production process within the next week or two. Ms. Olore said that the train at Church Street is moving. Once that is done, they can certify that right-of-way for the second station finishes contract. Mr. Marcotte said he believed there had been discussions in the past about combining SunRail and Amtrak signs and wanted to know if any more consideration had been given to that. Ms. Sandra Gutierrez said that station design plans did not combine Amtrak and SunRail signage. She thought it might be too late since the first contract has already been awarded.

5. DBE Contracting Forums - Tawny Olore, P.E.

- a. Seminole/Volusia counties - Ms. Olore said a DBE Forum was held on November 15, 2011 and was discussed at the December meeting.
 - b. Orlando/Orange/Osceola counties - Ms. Olore said that a DBE Forum was held on December 16, 2011 at the Amway Center. She expressed thanks to the City of Orlando for their help. She stated that almost 200 people attended. They are close to meeting the DBE goal of 8.14%. Archer Western has a 10% goal on the station finishes contract.
6. Phase II Activities - Tawny Olore, P.E.
- a. FTA
 - i. Ms. Olore said that the Department met in Washington, D.C. in December with the FTA administrator to discuss Phase II. It was an extremely good meeting. They are on track to submit the entry to final design this spring. The Department also met with the FTA about the ridership for Phase II and is in the process of providing additional information. Mr. Arsenault stated that the two subordinations that FDOT was looking for would be on the Kissimmee Commission agenda for January 17, 2012.
 - b. Right-of-way Acquisition
 - i. Ms. Gutierrez stated that the Department was moving ahead with the doctors' offices in Kissimmee and that two parcels had closed in the last week and a half, and one is in negotiations and close to closing. Kissimmee acquisition should be completed shortly. She said that an appraisal is due in on Poinciana by the end of this month. Ms. Olore said that Amtrak has indicated that they now want to sell the entire parcel, fee simple.
 - c. Station Development
 - i. Ms. Gutierrez stated that the Department has been meeting with Orange and Osceola counties on station designs and received their comments. AECOM is close to finalizing the revisions. She said that they would be meeting with the counties in the next couple of weeks to go over the changes. Ms. Olore stated that they would need to get with the City of Kissimmee regarding the joint use agreement for parking.

COMMITTEE MEMBER COMMENTS

- 1. Committee Comments
 - a. Mr. Gary Huttman stated that last month the City of Winter Park talked about B-Cycle and asked what had happened to that. Mr. Marcotte said that B-Cycle was not available to make a presentation this month. Ms. Gurnee stated that they are planning two short presentations next month. One by B-Cycle and the other by a concessionaire that is looking to do concessions on each of the platforms. Mr. Neiswender said that it was a good idea to hear about what the opportunities are and that it saves time with everyone there.
 - b. Ms. Olore stated with regards to the groundbreaking ceremony, the Department will be scheduling a meeting with the staffs of the CFCRC to provide a rundown

of the ceremony event. Ms. Gurnee said the meeting would be scheduled about one week to ten days before the event.

PUBLIC COMMENTS

2. Public Comments
 - a. Ms. Joanne Counelis said that she was excited about the groundbreaking and that she had not received her invitation in the mail.

NEXT MEETING

1. Review of Next Meeting Date
 - a. Mr. Neiswender said to remember the Groundbreaking Ceremony at 10:00 a.m. on January 27th with the Board meeting to follow.
 - b. The next Technical Advisory Committee meeting is scheduled for Wednesday, February 1, 2012.

ADJOURNMENT

The meeting adjourned at 2:18 p.m.