

Central Florida Commuter Rail Commission
Technical Advisory Committee

Meeting Minutes

Date: Wednesday, October 3, 2012
Time: 1:30 p.m.
Location: Florida Department of Transportation
Orlando Urban Office
133 S. Semoran Boulevard
Orlando, Florida 32807

- Call to Order – TAC Chairman, Jim Harrison, called the meeting to order at 1:35 p.m.
- Pledge of Allegiance
 1. Confirmation of Quorum
 - a. A quorum was present
 2. Introductions:
 - a. Ms. Olore introduced Mr. Billy Hattaway, FDOT District I Secretary, and Bill Wharton of Seminole County, the designated Seminole County TAC alternate.
 3. Members in attendance were:
 - Tawny Olore, P.E., Florida Department of Transportation
 - Jim Harrison, Orange County
 - John Angiulli, Volusia County
 - Bill Wharton for Brett Blackadar, Seminole County
 - Tiffany Homler, Osceola County
 - Claudia Korobkoff for F.J. Flynn, City of Orlando
 - Tom Connelly for John Omana, City of Lake Mary
 - Sheryl Bower for Jon Williams, City of Longwood
 - Nick Koval, City of DeBary
 - Charlie Wallace, City of Maitland
 - John Sember, City of Altamonte Springs
 - Don Marcotte, City of Winter Park
 - James Arsenault, City of Kissimmee
 - Gary Huttman, MetroPlan Orlando
 - Dale Arrington for Michael Pleus, City of DeLand
 - Elizabeth Suchsland for Steven Sherrer, VOTRAN
 - Mary Moskowitz, City of Sanford
 - Lois Bollenback, Volusia TPO
 4. Members not in attendance were:
 - Lisa Darnall, LYNX
 5. Agenda Review – Tawny Olore, P.E.
 - Ms. Olore provided the agenda review.

ACTION ITEMS

1. Adoption of Minutes from Wednesday, September 5, 2012 meeting.

- a. Ms. Korobkoff requested that the September 5, 2012 meeting minutes be revised to reflect that F.J. Flynn from the City of Orlando and Lisa Darnall from LYNX were both in attendance. The meeting minutes were unanimously adopted as amended.

DISCUSSION ITEMS

1. Chairman's Report – Mr. Harrison
 - a. The Chairman reported that the Central Florida Commuter Rail Commission (CFCRC) meeting was held on September 12, 2012 and a comprehensive update of the project was presented. The next CFCRC meeting is scheduled for November 2, 2012. It will be Chairman Bruno's last meeting as chairman and as a member of the Commission, and will necessitate the election of new CFCRC officers.
 - b. A corridor tour of construction activities was held on September 20, 2012 for TAC members. Mr. Harrison said the tour was excellent, and thanked Amy Scales for hosting the event. TAC members toured the entire north end of the corridor. Mr. Harrison gave a special thanks to LYNX for providing the bus and for helping to arrange the tour.
 - c. The Orlando Regional Realtors' Association (ORRA) SunRail Sneak Peek Ride was attended by approximately 200 people. ORRA rented three Amtrak cars for the ride, which began in DeLand and ended in Kissimmee with a luncheon at the Civic Center. FDOT District Five Secretary Noranne Downs, P.E. participated, as did SunRail team members, Metroplan Orlando and LYNX representatives. Tim Jackson, who is leading the SunRail transit-oriented development effort, also attended and provided a briefing to the crowd. Mr. Harrison thanked ORRA, Osceola County and the City of Kissimmee for all their hard work which made this event a success. Photos taken during the Sneak Peek Ride were shown to the audience.
 - d. Ms. Olore said the trip was very successful and gave participants a good view of the construction work under way in the corridor. Marianne Gurnee also thanked Metroplan Orlando for providing the presentation pictures, which are posted on Metroplan Orlando's Facebook site.
2. Project Update – Design Build/Maintain and Construction Activities – Amy Scales, P.E.
 - a. Ms. Scales provided committee members a photographic update of construction progress on the corridor. Double tracking work is occurring in Lake Mary from the south to the north near Country Club Road. The contractor continues to maintain the corridor. Completion of the track and signal design should be done by mid-November. This past weekend was the first major curfew where the railroad was shut down for 54 hours from Friday night at 9:00 p.m. until 4:00 a.m. on Sunday morning. Ms. Scales noted that it actually ended up being 55 hours due to the rain storms and inclement weather. Major repairs were done to the St. John's River Bridge and crews added some additional catwalk areas for the workers. The crossing at Maitland Avenue was replaced, as well as at Ventris and Packwood which was paved and reopened on October 3 in the afternoon.
 - b. The fourth shipment of rail was received in the second week of September. It is anticipated that one more shipment of rail will be received before the completion of construction. The Design/Build/Maintain contractor has completed their part of the platform construction at DeBary, Sanford, Lake Mary, Altamonte Springs, Maitland, Florida Hospital, LYNX and Church Street. A photo of the LYNX Station and the completed platform work was shown. The Station Finishes contractor still has to come in and make it pretty. Construction in Longwood should begin in the next week or so. Winter Park, Orlando Health and Sand Lake Road stations are also under construction. Quite a bit of work was performed during the 54-hour curfew at all the stations, so that contractors could take advantage of no rail traffic.
 - c. A picture of the Vehicle Storage and Maintenance Facility (VSMF), looking north showing wet retention ponds with a footprint of the facility, was shown to attendees. Ms. Scales

advised that the concrete platform for the building was poured on Saturday. There will be a great deal of construction taking place at Rand Yard. A photo taken on 9/23/12 was shown of the DeBary Station, as well. The Station Finishes contractor is working at DeBary, Altamonte Springs, Sanford and Lake Mary to complete the finishes and ordering the canopies, benches, etc., all of which will take some time to be delivered. In the interim, they are working on the parking area and drainage. Welbro has the other Station Finishes contract and is currently working at the Sand Lake Station ordering what they need to complete the work.

3. Design Update – Tawny Olore, P.E.
 - a. Ms. Olore advised that locomotives, coaches and cab cars are in production, and showed a picture of the first vehicle (a coach) arriving at the Bombardier facility. There is progress on all vehicles.
4. Fare Collection System – Tawny Olore, P.E.
 - a. Ms. Olore advised that since the Committee last met, negotiations have occurred with the ticket vending machine (TVM) contractor, ACS Xerox. They are now under contract and, at the end of October, will be providing a prototype TVM that will be housed at the Urban Office. Ms. Olore noted that the TAC will be kept informed of the progress. LYNX also has ACS Xerox under contract, as does FDOT, as part of a joint procurement. Votran is piggy-backing on the LYNX contract, which is important for integration of the overall system. Design meetings will occur with the entire team.
5. Marketing and Business Development – Tawny Olore, P.E.
 - a. FDOT is also working with the marketing team who will be working to brand the TVMs. The business development and marketing contract was awarded to Data Transfer Solutions. They are reviewing everything that has been produced on the project to date to get up to speed on the project. The entire team will be working to make sure the branding of the SunRail system and the marketing efforts are consistent through all initiatives, including business development, operation lifesaver and other outreach program strategies. FDOT will provide further presentations next month on this effort and an update on the progress.
6. Public Involvement – Tawny Olore, P.E.
 - a. Ms. Olore noted that the Cunningham Group is continuing their work with community outreach, Lunch N’ Learns, construction outreach and Operation Lifesaver initiatives.
7. Open Procurements – Tawny Olore, P.E.
 - a. Ms. Olore advised that there are still open procurements that will be going out soon. FDOT is going to be advertising the overall Operations and Maintenance (O&M) contract in the middle of October. The Signal Maintenance of Way will be advertised again, as well.
8. Safety and Security – Tawny Olore, P.E.
 - a. Ms. Olore said that state inspectors are in town today working with the team on corridor safety and security issues. Ms. Olore also provided an update on Doug Stencil, who is now in a rehab facility in Jacksonville, but is still unable to work. In the interim, Ms. Olore noted that Mike Kirchanski has assumed Doug’s duties, and additional operations personnel will be added as the project moves towards operations. FDOT is working very closely with the Federal Railroad Administration (FRA) on a number of different safety issues with the corridor. There was also a meeting yesterday with the City of Longwood on safety issues, and a Fire/Life Safety Committee meeting is scheduled for October 30. Don Marcotte of the City of Winter Park said that he had received several calls from someone about safety and security issues. Ms. Olore advised that several meetings have been held recently with different cities.

Ms. Gurnee indicated that FDOT did receive an inquiry from Maitland and will follow up to determine who had contacted Winter Park. Tim Jackson said he similarly was unaware of any inquiries to the Public Involvement contractor, and would follow-up, as well.

- b. Mary Moskowitz asked about the status of Art in Transit at Phase I stations. Ms. Scales said that she would follow-up with the contractor, who was investigating insurance requirements for artists to access the corridor. Ms. Moskowitz also asked about whether FDOT was all set with water and utility hook-ups. Ms. Scales said that FDOT is working with CSX to get a utility easement.
9. Phase II South – Tawny Olore, P.E.
- a. Ms. Olore said that FDOT has heard from the FTA that a letter for entry into final design will arrive by mid-October. It does have to go to Congress for a ten-day notification period, but in talking with FTA last week, Ms. Olore noted that FDOT is on track.
 - b. Ms. Olore said that there have been meetings with Osceola County and the City of Kissimmee regarding the design of Phase II stations.
 - c. Regarding right-of-way, Ms. Olore said FDOT has made offers on six parcels for Meadow Woods and is still coordinating some legal conveyance documents for Osceola Parkway as well as the City of Kissimmee for parking. Amtrak did approve the offer for Poinciana.
 - d. In terms of next steps, Ms. Olore noted that FDOT is looking at obtaining letters of “No Prejudice” (LONPs) from the FTA. Ms. Olore noted that there are some bridges down south that need to be rebuilt and are included in the FFGA, so FDOT has submitted a letter of No Prejudice to the PMOC. That means the work can be counted within the FFGA. FDOT can then get money back, and the bridges can be built early. Once FDOT gets the final design letter, they will continue to move forward with the design of Phase II South.
 - e. On Phase II North, Ms. Olore said that there is a meeting scheduled for October 11, 2012 with Volusia County and the City of DeLand. She noted that FDOT is waiting for some MAP 21 guidance from the FTA, which should occur this month, for the Small Starts Program.
 - f. Ms. Homler asked about cost estimates for bridges in Osceola County. Ms. Olore said that she would provide cost estimates.

PRESENTATIONS

1. *Florida Greenbook: Traditional Neighborhood Development* – FDOT District 1 Secretary Billy Hattaway
 - a. Mr. Hattaway provided an update on the Florida Greenbook: Traditional Neighborhood Development effort.
2. SunRail Transit-Oriented Development Metrics – Blake Drury (AECOM)
Mr. Drury provided an update on Transit-Oriented Development metrics for SunRail, which are now posted on the www.sunrail.com website.
3. Ms. Olore advised that Christine Kefauver of the City of Orlando had requested some business cards for elected officials, and that those cards are now available. Also, the SunRail educational brochure has been produced in Braille to accommodate ADA communities and is now available upon request. Ms. Olore also noted that the SunRail Educational Outreach video has been sent to all the government TV stations. She pointed out that Steve Olson, FDOT District 5 Public Information Manager, is the host.

PUBLIC COMMENTS

1. Joanne Cornellis , of Lake Mary, noted that she is now 60 years of age and commented about fares.
2. Christine Kefauver of Orlando Mayor Buddy Dyer's office expressed the Mayor's appreciation to the SunRail team for keeping the public informed about SunRail and its progress. She noted that when the Mayor is out and about in the community, he continues to receive positive feedback and compliments about the Lunch N' Learn program that was developed in July.

REVIEW OF NEXT MEETING DATE

The next meeting of the TAC is scheduled for Wednesday, November 7, 2012. The next meeting of the Central Florida Commuter Rail Commission is scheduled for November 2, 2012.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.