

Central Florida Commuter Rail Commission

MEETING MINUTES

Date: Friday, April 11, 2014
Time: 12:30 p.m.
Location: MetroPlan Orlando
315 East Robinson Street, Suite 355
Orlando, Florida

- Call to Order – Chairman Teresa Jacobs called the meeting to order at 12:39 p.m.
- Pledge of Allegiance
- Confirmation of Quorum by Tawny Olore, P.E.
 1. Members in attendance were:
 - Commission Chairman Teresa Jacobs
 - Commissioner Buddy Dyer
 - Commissioner Secretary Carlton Henley
 2. Members not in attendance were:
 - Commissioner Frank Attkisson
 - Commissioner Jason Davis
- Agenda Review – FDOT District Five Secretary Noranne Downs, P.E.
 1. Secretary Downs provided the Agenda Review

CHAIRMAN'S REPORT

1. Chairman Jacobs recognized the work of Mayor Dyer in regards to the “State of the City” address and commented that it could not have been a better backdrop with SunRail there in the background as the address was delivered.
2. Chairman Jacobs noted that there are 20 days left before the official grand opening and expressed her enthusiasm for the way the community is embracing SunRail.
3. Chairman Jacobs announced that Congressman John Mica would be joining the meeting shortly.

ACTION ITEMS

1. Adoption of Minutes from February 17, 2014 meeting.
2. A motion to adopt the meeting minutes was made by Mayor Dyer and seconded by Commissioner Henley. The meeting minutes were unanimously adopted.
3. Adoption of the Service Fee and Fare Equity Analysis for SunRail Resolution. Motion by Mayor Dyer and seconded by Commissioner Henley. The motion carried unanimously.

DISCUSSION ITEMS

1. Phase 1 Project Update – Tawny Olore, P.E.
 - a. Construction Update
 - i. Ms. Olore noted that there is quite a bit of work left to do in terms of safety certifying all SunRail systems and completing the paperwork

that goes with it. Mayor Dyer asked if this was certification by FTA. Ms. Olore responded that FDOT is a self-certifying agency and that the FTA conducts audits of those certifications in order to make sure that FDOT is following the certification process correctly. Ms.

Olore noted that the FTA and the FRA are here on a weekly basis checking on SunRail and ensuring that all the safety elements are in order to move to passenger service. Ms. Olore noted that by April 25, Secretary Downs would be signing the certifications for SunRail.

ii. Ms. Olore said that in terms of stations, the Station Finishes I and Station Finishes II contracts are nearing completion. Pictures were shown of progress.

iii. In terms of locomotives, Ms. Olore stated that the seventh locomotive would be arriving tonight. Ms. Olore said that all cab cars are in place, and that FDOT has enough coaches, passenger cars and locomotives to begin service.

b. Marketing/Business Development/Public Involvement

i. Community Train Tours – Ms. Olore discussed the events and station tours that are taking place in communities near the corridor. Ms. Olore stated that the Maitland train tour would be today, followed by the Altamonte Springs and Longwood tours the next day. Ms. Olore then discussed the Grand Opening and stated that invitations would be going out today. Ms. Olore also showed a video of the station tours.

2. Phase 2 Activities – Tawny Olore, P.E.

a. FTA Coordination

i. Ms. Olore stated that Phase 2 south Construction activities are part of the President’s budget. She noted that FDOT is planning a Scope Cost Schedule Review with the FTA in June, which is the kick-off to receiving an FFGA. Regarding Phase 2 North, Ms. Olore said that FDOT has been given the go-ahead for preliminary design.

ii. Mayor Dyer said for the first two to three weeks of SunRail service, he has asked the Orlando Police Department to ride trains during the peak morning and evening hours to get on and off and act as ambassadors, to make people feel more comfortable.

3. Technical Advisory Committee Update – Jim Harrison, Chairman

a. Update from February 5, 2014 meeting

i. Mr. Harrison stated that the Technical Advisory Committee has met twice since this Commission met, once on February 5 and once on March 13.

b. Update from March 13, 2014 meeting

i. Mr. Harrison said that most of the activities were involved in reviewing much of the same information that Ms. Olore provided to the Commission, only in more detail. Mr. Harrison added that new officers were elected to the TAC at the March 13, 2014 meeting.

BOARD MEMBER COMMENTS

1. Chairman Jacobs asked if there were any questions, and there were none. The Chairman asked if there were any additional questions from Board Members, and there were none.

PUBLIC COMMENTS

1. Joanne Counelis of Lake Mary, Florida said that she would like to have 24-hour bus service operate on holidays, weekends and at night so that no one would get stranded. She thanked the Commission for SunRail, too, and stated that she would see everyone at the grand opening.

NEXT MEETING

1. Review of next meeting date
 - a. The next meeting date has not been scheduled as yet.

ADJOURNMENT

1. The meeting was adjourned at 12:57 p.m.