

Central Florida Commuter Rail Commission Meeting

May 25, 2016

2:00 p.m.

Metroplan Orlando
250 South Orange Avenue
Orlando, Florida 32801

Attendees: Chairman Buddy Dyer, Commissioner Viviana Janer, Commissioner Carlton Henley, and Commissioner Pat Patterson

Minutes

Meeting was called to order by Chairman Buddy Dyer	
Pledge of Allegiance, Confirmation of Quorum, and Agenda Review	
Action Items: <ul style="list-style-type: none">• Adoption of meeting minutes from May 25, 2016; Motion to adopt minutes passed unanimously.• Ratification of Customer Advisory Committee members; Motion for approval passed unanimously.	
Agenda Item: Chairman's Report	Presenter: Buddy Dyer
<ul style="list-style-type: none">• Chairman Dyer suggested reading the article "The Train That Saved Denver" from the Politico Magazine (May 10, 2016)• Board discussion of Transition Task Force<ul style="list-style-type: none">○ What is the Task Force?○ Who will represent the Task Force?○ What will the responsibilities consist of?○ How will the Task Force communicate with the Board?○ Chairman Dyer recommended Secretary Downs and Ms. Olore to produce an in-depth briefing to the technical committee to identify and consolidate some issues (contractual, operational, etc) for further discussion and for the development of workshops with the Board	
Agenda Item: Technical Advisory Committee Update	Presenter: Claudia Korobkoff
<ul style="list-style-type: none">• Update from April 6, 2016• Reviewed Phase 1 ridership comparison• Discussion of relocating TAC meetings• Update on Phase 2 North• Discussion of Phase 3 funding and analysis	
Agenda Item: Customer Advisory Committee Update	Presenter: Jeffery Morris
<ul style="list-style-type: none">• Last CAC meeting was cancelled; Chairman Morris revisited topic discussions from February 19, 2016<ul style="list-style-type: none">○ Members recommended times for future meetings be revised to 2 mornings and 2 evenings○ Recommendation of adding a 3:00 northbound train, an 8:00 - 9:00 southbound train, and closing the service gap in the afternoon• Chairman Morris mentioned Section 4.05 of the Interlocal Operating Agreement; he stated there should be a train running southbound at 8:30 a.m., 10:30 a.m., and 12:00 p.m. from DeBary and a train running northbound at 5:45 a.m., 3:45 p.m., and 11:00 p.m. from Sand Lake• Chairman Morris stated that the ridership is "stagnate" due to the current train schedule	
Agenda Item: Operations Update	Presenter: Miguel Torres
<ul style="list-style-type: none">• Annual Boardings<ul style="list-style-type: none">○ Boardings from May 2015 through April 2016 are lower than boardings from May 2014 through April 2015○ DeBary, Winter Park, and Sand Lake Road station have highest boardings	

- Ridership
 - Average is 3500
 - First year of “Try the Train”
- On-Time Performance (OTP)
 - 2016
 - Above 95%
 - 95% and higher is extremely excellent
 - Bicycle boardings
 - Average is 200
 - ADA boardings
 - Boardings keep steady
- Late night train versus 1:00 p.m. train performance
 - 1:00 p.m. train is more successful; greater ridership
- Expanded Service
 - Expanded Service Weekdays
 - 6 additional trains (including 2 late trains recently added)
 - Approximate vehicle costs: \$19.2 million (2 additional locomotives, 4 additional coach cars, and capital spares)
 - Estimated Operations and Maintenance costs: \$4.5 million (all costs in 2014 dollars/per year)
 - Total 40 trains/day
 - Expanded Service Weekends (assumes additional weekday service)
 - 18 additional trains daily
 - 1.5 to 2 hour headways, including holidays
 - Estimated Operations and Maintenance costs: \$5.5 million (all costs in 2014 dollars/per year)
 - Total estimated additional costs (all costs in 2014 dollars/per year)
 - Capital: \$19.2 million
 - Operations and Maintenance: \$10 million per year
 - Original Base Service Agreement is to run 32 trains; SunRail is currently running 36 trains daily
 - To add additional trains, costs considered also include train crew, gas money, maintenance of way staff, and tech crews
- Safety and Security
 - Downward trend
 - April and May 2016 = 0 incidents
 - Partnering with local police departments
 - 2016 SunRail incidents still occurring in Sanford, Longwood, and Orlando
- Feeder Bus Service
 - LYNX – Andrea Ostrodka
 - Introduction of Edward Johnson, CEO
 - Ridership is consistent
 - Calls and complaints are low
 - Origin and destination survey to better tailor transit demand
 - Issues of buses “pulling away” are being addressed
 - VoTran – Steve Sherrer
 - Upward trend in ridership continues
 - Collecting data for lightings at the stations
- Service Modifications
 - Thank you announcement to Bombardier for offering to operate two late night trains (June 6 and June 8) for the Copa Games at Camping World Stadium
 - Working with local jurisdictions to develop an annual events calendar
 - Pilot to put money together to fund a late night train
- Business Development Activities (Carson Chandler)
 - Try the Train Days – free roundtrip
 - Corporate Outreach has brought in 1000 new riders since January 2016
 - Working with City of Lake Mary on last mile connections
 - Private sector pay SunRail for extended service by collecting donations through the 501(c) organization from local business groups

- Marketing Activities (Mark Calvert)
 - Geo-targeted Marketing Campaign
 - 400,000 impressions per week beginning week of May 2nd
 - Radius-based program range from 2-12 miles from stations
 - Ads appear on registered IP addresses (station proximity and free parking messages)
 - Web traffic increased by over 1500 new visitors per week
 - Tracking conversion rates
 - Connectivity
 - Connectivity options have been updated on all SunRail devices
 - Platform displays only relevant options
 - Options can easily be added/deleted
 - Summer partnerships are in development to coincide with camp schedules
- Safety Outreach
 - Train Safety Awareness Week
 - June 5 – 11
 - Positive reinforcement for safe drivers, pedestrians and passengers
 - Targeting high incident crossings
 - Law enforcement awareness
- Customer Service Quarterly Synopsis (Marianne Gurnee)
 - 5052 Calls between January 1 through March 31
 - Most calls (28%) are in regards to the train schedule
 - 1% of calls involve complaints including fare evaders reacting to being removed from train

Agenda Item: Phase 2 Activities

Presenter: Tawny Olore

- Grade Crossings and Track Renewal
 - Largest project
 - Completed 10 of 11 station pedestrian crossing tie replacements
 - Changing out 6 miles of rail (Florida Hospital to Orlando Health)
 - Rail and ties have been distributed to crossing and crossing panels are being built; installation to begin mid-July
 - Ballast placement and Surfacing & Lining work still remaining
 - Traffic increase on SR 436 and SR 50
- Lake Monroe Drawbridge Rehab
 - Contractor procuring long lead items
 - Project team continues to review contract submittals
 - Field work schedule to begin in June
 - Contractor's schedule showing early completion in February 2017
- Phase 2 South
 - Completed temporary crossings at Shingle Creek for access to construct the new Shingle Creek Bridge; JV to perform Priority 1 bridge repairs of existing Shingle Creek Bridge
 - Field offices being set up
 - Completed borings at Shingle Creek and Boggy Creek
 - Track and signal designs are underway
 - 90% Shingle Creek Bridge Plans have been submitted as well as 90% plans for Shingle Creek run around track
 - Awaiting resubmittal of vibration monitoring, geotechnical report, and subsoil excavation/surcharge plan
 - Conducted gopher tortoise survey and submitted relocation permit
 - Identified areas to begin clearing and grubbing; starting from Poinciana to Pleasant Hill
 - Station construction planned to start beginning of July
- Kissimmee Parking Garage
 - State project, not FFGA
 - Completed clearing and grubbing of site
 - Installation of storm sewer system is ongoing
 - Dewatering of site for construction of the footings is ongoing
 - Excavation for building footings started
 - Currently working on delivery route and MOT for pre-cast materials

<ul style="list-style-type: none"> • Phase 2 North <ul style="list-style-type: none"> ○ Federal funding sources for DeLand extension are being explored ○ DeBary parking lot expansion <ul style="list-style-type: none"> ▪ Two bidders received ▪ Anticipated contract execution – late May ▪ 211 additional spaces
<p>Agenda Item: Phase 3 Update Presenter: Tawny Olore</p> <ul style="list-style-type: none"> • Alternatives under Consideration <ul style="list-style-type: none"> ○ Connections to SunRail (new transfer station) ○ Technology Assessment <ul style="list-style-type: none"> ▪ Commuter Rail ▪ Light Rail Transit ▪ Automated People Mover from airport ▪ Busway/Bus Rapid Transit
<p>Board Member Comments:</p> <ul style="list-style-type: none"> • Commissioner Janer requested an update on the connectivity for the new stations. Ms. Olore stated that LYNX provided information which was evaluated. Ms. Olore will speak to LYNX again and report status to Commissioner Janer. • In regards to federal funding and applying, Chairman Dyer requested that the locals have an opportunity to “make up the delta”.
<p>Public Comments:</p> <ul style="list-style-type: none"> • Sarah Prawny, co-founder of Orlando Conductor Crawl (pub crawl using SunRail), thanked the board for their support for the April and May Conductor Crawl. There were approximately 100 attendees. • Dave Porter congratulated the board on the discussion of future SunRail. He is also pleased with CAC with their effort to accommodate meetings for the public; he encourages CFCRC to do the same. Mr. Porter expressed his disappointment that SunRail did not provide service on Martin Luther King, Jr. Day. • Joanne Counelis requested late night, weekend, and holiday train service. She stated she would like SunRail to adjust the gaps to 1 hour.
<p>Next meeting TBD</p>