

# CFRC RIGHT OF ENTRY APPLICATION ADDITIONAL INFORMATION

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There are two types of Right of Entry applications:

- a) Application for Right of Entry for Temporary\_Purpose Only
- b) Application for Right of Entry for Existing Facility with current Agreement /Permit

The following sections list the purpose and the needed information for each type of Central Florida Rail Corridor (CFRC) Right of Entry permit.

## a) Right of Entry for Temporary Purpose Only

### PURPOSE

This application is for conducting activity within or on the CFRC right-of-way that is not covered by an existing agreement or permit with FDOT and the work is of a temporary nature. Types of work efforts covered under this permit include:

- Surveys
- Environmental Investigations
- Ingress/Egress (short-term)
- Inspection (bridges, roads, etc.)
- Monitoring wells
- Soil boring or sampling
- Oversized equipment moving over operating track and/or right-of-way
- Environmental Remediation

### APPLICATION INSTRUCTIONS

The applicant must submit the following:

#### 1. Form

The applicant must submit four (4) copies of FDOT General Use Permit - [Form # 850-040-05](#) with original signatures.

#### 2. Supporting Information

The applicant must submit four (4) copies and one (1) electronic copy (in .pdf format) of the following information:

##### A. Project Location

- i. City, county, and nearest roadway crossing
- ii. Beginning and ending mile posts of work activities
- iii. Estimated area of occupation
- iv. Location of work activities and distance from the nearest rail

B. Project Information

- i. Estimated project cost
- ii. Starting and ending dates of temporary occupation
- iii. Who is requesting the work with contact information - phone number and email address
- iv. Consultant/Agent/Contractor information including company name, contact person, mailing address, phone number, and email address
- v. Date requesting flagging services if needed and duration of requested service

C. Project Description

- i. Purpose of work
- ii. Scope of work
- iii. Materials
- iv. Anticipated construction means and methods
- v. List the locations and specifications of anticipated construction equipment showing the minimum distance from the centerline of nearest track to the maximum equipment reach (maximum reach based on the equipment specifications not on the anticipated project equipment activities).
- vi. Geographic features
- vii. Type and number of site investigation and testing (if required),
- viii. Special conditions
- ix. Methods for crossing tracks during construction (if needed)

### **3. Supporting Drawings and Documents**

The applicant must submit four (4) copies and one (1) electronic copy (in .pdf format) of the following:

- A. Location maps/plans that indicate the following:
  - i. Area of access on CFRC right-of-way
  - ii. CFRC right-of-way extents in the project area
  - iii. Street map with site location identified
  - iv. Nearest public road
  - v. Aerial photo with site location identified
  - vi. Site specific location plan showing locations of all investigation points and their minimum distances to nearest track and any other rail structure (if any)
  - vii. Photo log with pictures of the proposed project location. Site pictures shall be in all controlling directions including, but not limited to, North, East, South and West. The plan view should show a reference location and direction for each picture.
  - viii. Equipment location
  - ix. If environmental investigation is being requested, also include maps that indicate:
    - Ground water flow
    - Distribution of contaminants and soil
    - Distribution of contaminants and ground water
- B. Detailed schedule including proposed dates, anticipated starting times and durations for each specific project activity.

- C. A site safety plan documenting the scope of the activity proposed; equipment required; number of personnel on-site, their roles, the Point of Contact, current status of training of each; safety audits/oversight; emergency action plan; and personal protective equipment required.
- D. Proof of current insurance as required by FDOT in accordance with the CFRC Information Summary.
- E. Proof of certification for Roadway Worker Protection Training as required by FDOT in accordance with the CFRC Information Summary.
- F. Detailed explanation and specific circumstances why work has to be performed within 25 feet from the nearest track, if applicable.
- G. Monitor well design including typical cross section, well security, installation methods, material casing, latitude and longitude coordinates, if applicable.
- H. Description of management of Investigation Derived Wastes (IDW), if applicable.
- I. Proof of financial capability or performance bond required for all monitor wells, piezometers & other facilities, if applicable.

## **APPLICATION SPECIAL INSTRUCTIONS**

- A. If the information submitted with the initial permit application is not complete or is incorrect, FDOT will issue an official Request for Additional Information (RAI) to obtain the required data.
- B. Submission for Right of Entry approval will only permit the applicant to enter the CFRC Right-of-Way, for the purpose stated in the application and according to the design requirements as described in the supporting information and shown in the attachments.
- B. Submission of this application does not authorize occupancy of the property.
- C. Attached location maps/plans and detailed sketch shall show exact dimensions of the project area and distances to the centerline of the nearest railroad track and road crossing, bridge or other railroad structure (if any).
- D. Investigation Derived Wastes (IDW) must be removed the same day it is generated, if applicable. The applicant is solely responsible for IDW management and disposal in accordance with local, state and federal regulations.
- E. Test pits or test trenches are strongly discouraged. Approval will require a specific written management plan. All material generated from any test pit or trench activity is considered IDW. Test pits or trenches may not remain open and must be back-filled with suitable, certified, clean material before de-mobilizing from the site each day.
- F. Monitoring well required for all monitor wells & piezometers
- G. Only flush mounted wells are allowed.
- H. A copy of the Permit must be kept on site at the work area at all times during the term of the Permit. The permit shall be shown to any representative of FDOT or CFRC upon demand. Project may be suspended if the Permit is not on site when requested.
- I. Refer to [CFRC Information Summary](#) for additional requirements.

## **BACKGROUND INVESTIGATION REQUIREMENTS**

The Florida Department of Transportation no longer requires workers to obtain CFRC e-RailSafe background investigation credentials from e-RailSafe / e-Verifile.

If a worker holds a current CFRC e-RailSafe badge, those credentials are sufficient for authorization to enter the CFRC, until the expiration date of the e-RailSafe badge.

If a worker does not hold a current CFRC e-RailSafe badge, the statement below will apply.

*“No person, whether employed by Vendor, Contractor, Permit Holder, etc., as applicable, or a subcontractor or supplier, may work within the Central Florida Rail Corridor (railroad right of way) unless that person has cleared a reasonable background check within a reasonable time prior to beginning work. Upon request from the Department, Vendor, Contractor, Permit Holder, etc., as applicable, shall provide written documentation that the person cleared said background check.”*

If the worker has cleared a reasonable background investigation within a reasonable amount of time prior to beginning work in the CFRC, that background check is sufficient for the worker to enter the CFRC. Upon request from the Department, the worker’s employer shall provide written documentation to confirm that the person cleared said background check.

## **b) Right of Entry for Existing Facility with current Agreement /Permit**

### **PURPOSE**

This application is for scheduling and approved activities within or on the CFRC right-of-way that is covered by an existing agreement or Permit including:

- Minor inspection/maintenance activities
- Replacement of an existing facility with like kind

### **APPLICATION INFORMATION**

The applicant must submit the following:

#### **1. Form**

The applicant must submit four (4) copies of FDOT General Use Permit - [Form # 850-040-05](#) with original signatures.

#### **2. Supporting Information**

The applicant must submit four (4) copies and one (1) electronic copy (in .pdf format) of the following information:

##### **A. Project Location**

- i. City, county, and nearest roadway crossing
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- iv. Location of work activities and distance from the nearest rail

##### **B. Project Information**

- i. Estimated project cost
- ii. Starting and ending dates of occupation
- iii. Who is requesting the work with contact information - phone number and email address
- iv. Current agreement number and date
- v. Consultant/Agent/Contractor information including company name, contact person, mailing address, phone number, and e-mail address

- vi. Date requesting flagging services if needed and duration of requested service

C. Project Description

- i. Purpose of work
- ii. Scope of work
- iii. Materials
- iv. Anticipated construction methods
- v. List the locations and specifications of anticipated construction equipment showing the minimum distance from the centerline of nearest track to the maximum equipment reach (maximum reach based on the equipment specifications not on the anticipated project equipment activities).
- vi. Geographic features
- vii. Type and number of site investigation and testing (if required),
- viii. Special conditions
- ix. Methods for crossing tracks (if needed)

**3. Supporting Drawings and Documents**

The applicant must submit four (4) copies and one (1) electronic copy (in pdf format) of the following information:

- A. Location maps that indicate the following:
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    - Ground water flow
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- B. Copy of current agreement
- C. Detailed schedule including proposed dates, anticipated starting times and durations for each specific project activity.
- D. A site safety plan documenting the scope of the activity proposed; equipment required; number of personnel on-site, their roles, the Point of Contact, current status of training of each; safety audits/oversight; emergency action plan; and personal protective equipment required.
- E. Proof of current insurance as required by FDOT in accordance with the CFRC Information Summary.
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- I. Description of management of Investigation Derived Wastes (IDW), if applicable.
- J. Proof of financial capability or performance bond required for all monitor wells, piezometers & other facilities, if applicable.

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