

CFRC UNDERGROUND INSTALLATION APPLICATION (PIPELINES) ADDITIONAL INFORMATION

PURPOSE

Conducting any underground activity within/on CFRC property including:

- New pipeline installation crossing or longitudinal to CFRC tracks
- Upgrade/modification to existing pipeline crossing or longitudinal to CFRC tracks that is not covered by an executed permit.

Plans and design requirements for underground pipeline installation within CFRC right-of-way shall meet the latest *CFRC Design and Construction Requirements - Pipeline*.

APPLICATION INSTRUCTIONS

The applicant must submit the following:

1. Form

The applicant must submit four (4) copies of FDOT Utility Permit - [Form # 710-010-85](#) with original signatures.

2. Supporting Information

The applicant must submit four (4) copies and one (1) electronic copy (in .pdf format) of the following information:

- A. Project Location
 - i. City, county, and nearest roadway crossing
 - ii. Beginning and ending CFRC mileposts of work activities
 - iii. Estimated area of occupation
 - iv. Location of work activities and distance from the nearest rail
- B. Project Information
 - i. Estimated project cost
 - ii. Starting and ending dates of occupation
 - iii. Who is requesting the work with contact information - phone number and email address
 - iv. Current agreement number and date, if any
 - v. Consultant/Agent/Contractor information including company name, contact person, mailing address, phone number, and e-mail address
 - vi. Date requesting flagging services if needed and duration of requested service
- C. Project Description
 - i. Purpose of work
 - ii. Scope of work
 - iii. Materials

- iv. Anticipated construction means and methods
 - v. List the locations and specifications of anticipated construction equipment showing the minimum distance from the centerline of nearest track to the maximum equipment reach (maximum reach based on the equipment specifications not on the anticipated project equipment activities).
 - vi. Geographic features
 - vii. Special conditions
 - viii. Methods for crossing tracks (if needed)
- D. Pipeline commodity
- i. Wireline Commodity
 - Type of service (i.e., Transmission, Distribution, service, other)
 - Size and type of wire
 - Number of conductors
 - Voltage (if power)
 - Service to be transmitted (i.e., Power, telephone, coaxial, fiber optics, other)
 - For Fiber Optic installation, if applicable, number of innerducts within casing pipe, empty innerducts, and type of facility to be installed within each empty innerduct
 - ii. Other Commodity
 - Type of commodity (i.e., Flammable, non-flammable, corrosive, Toxic, Hazard, other)
 - Commodity to be transmitted
 - Method of Transmitting (i.e., Gravity, Force, Liquid, Gas, Steam, other)
- E. Pipeline Information
- i. Crossing Pipeline
 - Number, location, and angle of each crossings
 - Total Buried length of carrier and casing pipes on property
 - Distance from base of rail to top of casing/pipe
 - Distance from ground surface or bottom of ditch to top of casing/pipe
 - Inside diameter of the carrier and casing pipes
 - Wall Thickness of both carrier and casing pipes
 - Material and Minimum Yield Point for carrier pipe and casing
 - Maximum Operating Pressure in Pipeline
 - Type of Joint
 - Protective Coating and type
 - ii. Longitudinal Pipeline
 - Beginning and ending mileposts for the installation
 - Total buried length of carrier and casing pipes on property
 - Distance measured at right angle from centerline of tracks to centerline of pipeline
 - Distance from ground surface or bottom of ditch to top of casing/pipe
 - Inside diameter of the carrier and casing pipes
 - Wall Thickness of both carrier and casing pipes
 - Material and Minimum Yield Point for carrier pipe and casing

- Maximum Operating Pressure in Pipeline
- Type of Joint
- Protective Coating and type
- Type of insulators or supports
- Venting information including number, location, diameter, and height above ground, if applicable

3. Supporting Drawings and Documents

The applicant must submit four (4) copies and one (1) electronic copy (in .pdf format) of the following:

- A. Complete design plans for the proposed project, including but not limited to, plan view, cross sections, and required design details for the work to be done. The drawings should be no larger than 11 x 17 (inches) in size and shall include the following as a minimum:
 - i. Area of access on CFRC right-of-way and CFRC right-of-way
 - ii. Minimum horizontal and vertical distance to the nearest track, railroad crossings, bridge, and/or any other structure within the CFRC right-of-way.
 - iii. Anticipated construction equipment locations and specifications
 - iv. All existing overhead and underground utilities on CFRC right-of-way shall be considered in the project design. Appropriate measures for protecting or relocating such facilities shall be fully addressed in the plans and contract documents.
- B. Detailed schedule including proposed dates, anticipated starting times and duration for each specific project activity.
- C. A site safety plan documenting the scope of the activity proposed; equipment required; number of personnel on-site, their roles, the Point of Contact, current status of training of each; safety audits/oversight; emergency action plan; and personal protective equipment required.
- D. Proof of current insurance as required by FDOT in accordance with the CFRC Information Summary.
- E. Proof of certification for Roadway Worker Protection Training as required by FDOT in accordance with the CFRC Information Summary.
- F. Copy of the current agreement/permit If this work under an existing agreement/permit
- G. If applicable, Bore Plan shall include the following items:
 - Anticipated rig capacity,
 - All proposed equipment,
 - Method for advancing the bore hole through expected soil conditions,
 - Angles
 - Depth
 - Exact location of the launching and receiving pits (must be situated at least 25 feet from the nearest track)
 - The pilot hole diameter
 - The proposed reamed bore hole
 - The contingency equipment and plans for dealing with soil conditions that a geotechnical engineer could reasonably expect to be encountered at the proposed installation site.

- The anticipated hours of operation during bore hole drilling and installation process. Consideration for working hours must be given to minimize risk to railroad operations during drilling.
- The minimum number of personnel, and their responsibilities on-duty and on-site, during all drilling operations.
- Pre-bore Survey gridline with angles and depths defined.
- Statement that the bore will be tracked constantly, with the location and depth marked every 10 ft.
- Statement that once the bore enters CFRC property, the work will be continuous until the drilling is complete and the pipe is pulled into place.
- Statement of expected soil conditions
- Statement of all drill heads on site for expected and unexpected soil conditions.
- Type of drilling fluid and additives to be used (straight water is not acceptable);
- Anticipated drilling fluid volume used for initial bore and pull back of casing pipe;
- Anticipated drilling fluid volume recovery (minimum 95%).
- Anticipated drilling fluid pressure;
- Maximum and intended capacities for the bore machine
- Maximum and intended drilling rate for the bore machine (RPM)
- Maximum and intended pressure for the bore machine (PSI)
- Maximum and intended fluid volumes for the bore machine (GPM)

H. Refer to [CFRC Information Summary](#) for additional requirements.

APPLICATION SPECIAL INSTRUCTIONS

- A. If the information submitted with the initial permit application is not complete or is incorrect, FDOT will issue an official Request for Additional Information (RAI) to obtain the required data.
- B. Submission for Right of Entry approval will only permit the applicant to enter the CFRC Right-of-Way, for the purpose stated in the application and according to the design requirements as described in the supporting information and shown in the attachments.
- B. Submission of this application does not authorize occupancy of the property.
- C. CFRC is under no obligation to grant this request and that CFRC may deny this request for any reason, including but not limited to safety, security, engineering considerations and operating convenience.
- D. Attached location maps/plans and detailed sketch shall show exact dimensions of the project area and distances to the centerline of the nearest railroad track and road crossing, bridge or other railroad structure (if any).
- E. A copy of the Permit must be kept on site at the work area at all times during the term of the Permit. The permit shall be shown to any representative of FDOT or CFRC upon demand. Project may be suspended if the Permit is not on site when requested.
- F. Pipelines will be also be reviewed for compliance with The American Railway Engineering and Maintenance of Way Association (AREMA) standards.
- G. For any pipeline conveying gas or liquid substances, steel pipe may be installed.
- H. Pipes carrying flammable Substance must be vented.
- I. Bore pits must be placed outside of the CFRC right-of-way. If there are special circumstances which require a bore pit to be placed within the limits of the right-of-way, specific application must be made outlining the need for encroachment within the CFRC right-of-way and written permission must be obtained before construction is allowed.

- J. Misaligned bores will not be pulled and re-drilled, but abandoned in place. Please see Section D – Abandonment for requirements. New bore locations shall be at least five (5) feet to either side of the misaligned attempt and re-drilled.
- K. No wet bores will be allowed. Directional boring must utilize a machine which retrieves a majority (95%) of the drilling fluid slurry used in the placement of lines/casings.

BACKGROUND INVESTIGATION REQUIREMENTS

The Florida Department of Transportation no longer requires workers to obtain CFRC e-RailSafe background investigation credentials from e-RailSafe / e-Verifile.

If a worker holds a current CFRC e-RailSafe badge, those credentials are sufficient for authorization to enter the CFRC, until the expiration date of the e-RailSafe badge.

If a worker does not hold a current CFRC e-RailSafe badge, the statement below will apply.

“No person, whether employed by Vendor, Contractor, Permit Holder, etc., as applicable, or a subcontractor or supplier, may work within the Central Florida Rail Corridor (railroad right of way) unless that person has cleared a reasonable background check within a reasonable time prior to beginning work. Upon request from the Department, Vendor, Contractor, Permit Holder, etc., as applicable, shall provide written documentation that the person cleared said background check.”

If the worker has cleared a reasonable background investigation within a reasonable amount of time prior to beginning work in the CFRC, that background check is sufficient for the worker to enter the CFRC. Upon request from the Department, the worker’s employer shall provide written documentation to confirm that the person cleared said background check.