

Central Florida Commuter Rail Commission
Technical Advisory Committee

MEETING MINUTES

Date: Wednesday, May 4, 2011

Time: 1:30 p.m.

Location: Florida Department of Transportation

Orlando Urban Office

133 South Semoran Blvd.

Orlando, Florida 32807

- Call to Order – TAC Chairman Roger Neiswender
 - The meeting was called to order at 1:35 p.m.
- Pledge of Allegiance
- Confirmation of Quorum
 - Members in attendance were:
 - Tawny Olore, Florida Department of Transportation
 - Todd Hammerle, Florida Department of Transportation
 - Roger Neiswender, City of Orlando
 - Jim Harrison, Orange County
 - **Brett Blackadar (non-voting) for Jerry McCollum, Seminole County**
 - George Recktenwald, Volusia County
 - Karl Welzenbach, Volusia TPO
 - Ken Fischer, VoTran
 - Mary Moskowitz, City of Sanford
 - Tom Connelly for John Omana, City of Lake Mary
 - John Sember, City of Altamonte Springs
 - Charlie Wallace, City of Maitland
 - **Butch Margraff (non-voting) for Don Marcotte, City of Winter Park**
 - Tiffany Homler, Osceola County
 - Jim Arsenault, City of Kissimmee
 - Gary Huttman for David Grovdahl, Metroplan Orlando
 - Lisa Darnall, LYNX
 - **Jon Williams (non-voting), City of Longwood**
 - Members not in attendance were:
 - **Kassandra Blissett, City of DeBary**
 - **Dale Arrington for Michael Pleus, City of DeLand**
- Agenda Review – Tawny Olore, P.E.
 - Ms. Olore provided the agenda review.

ACTION ITEMS

1. Adoption of minutes from February 2, 2011
 - a. The minutes were unanimously adopted a motion by Mr. Harrison; seconded by Mr. Recktenwald

DISCUSSION ITEMS

1. Chairman's Report – Mr. Neiswender
 - a. Mr. Neiswender said that the Central Florida Commuter Rail Commission met on April 18, 2011. Mayor Dyer gave a detailed update of the status of activities and said that local efforts were focused on raising awareness with the Governor and state representatives of the importance of the Project to the local community. He said that Christine Kefauver of the Mayor's office will present additional information on community activism efforts.
 - b. Mr. Neiswender said that Reps. Mica and Brown attended the Commuter Rail Commission meeting and expressed strong support for the Project by the Federal Transit Administration in Washington. He said the Commission members signed a letter to Governor Scott indicating the local support, as well as the regional process involved with setting transportation priorities. He said that members also approved a resolution to US DOT Secretary Ray LaHood, requesting that he advance the Full Funding Grant Agreement. Commission members also received a Project update, and were briefed on the Industry Forum. The meeting ended on a note of continuing support from all the members to advance the Project and communicate with the Governor's Office and the Legislature the commitments.
2. Central Florida Commuter Rail Commission Report – Christine Kefauver
 - a. Ms. Kefauver said that a letter from the Central Florida Commuter Rail Commission to the Governor was included in TAC packets. Ultimately, she said, more than 100 letters and resolutions of support were forwarded to the Governor. She said that local leaders believe that the Governor wants to make sure there's community support for the Project, and that local governments understand that they are responsible for Operations and Maintenance costs after 7 years. She said that the letter provided that information, and noted that Operations and Maintenance costs actually represent less than ½ of 1 percent of operating budgets for the local funding partners. She said that the Governor also questioned how the Project was advanced, and that local leaders explained the prioritization process for transportation projects by Metroplan Orlando and the Volusia TPO, and that SunRail has been a regional transportation priority since 2004.

- b. Ms. Kefauver said that representatives from the EDC and several CEOs visited with the Governor about one-and-a-half weeks ago, including executives from Walt Disney World, Orlando Health, Tupperware and the Orlando Magic. She said they spoke about the importance of SunRail, how it was important in future land use planning, and to the future of Central Florida.
 - c. The core strategy group of Central Florida Partnership led by Jacob Stuart has also been reactivated to exchange and share information and to respond to misstatements of fact advanced by project opponents. The objective is to share the facts about SunRail, and ensure that debate is focused on factual information.
 - d. Ms. Kefauver also said that TAC packets included a press release from Rep. Mica announcing that the Full Funding Grant Agreement for Phase I of SunRail was transmitted to Congress on Monday for a 60-day review period.
 - e. Mr. Neiswender also thanked Kevin Thibault, who recently served as CEO of the Rail Enterprise for the State of Florida, and Nazih Haddad, who served as the Executive Director of the Rail Enterprise. He said that both have long been involved with the community to advance transit initiatives, recently retired, and will be missed by those who relied on their leadership and guidance over the years.
3. Project Update – Todd Hammerle, P.E. and Tawny Olore, P.E.
- a. Ms. Olore said that the Full Funding Grant Agreement was forwarded to Congress on May 2, which starts a 60-day review clock. She said approval could come before then, but that FDOT has essentially concluded its efforts for the Phase I FFGA. She said that the Department will continue meeting with the FTA on a monthly basis to talk about ongoing activities and coordination.
 - b. Mr. Hammerle said that the Department is also working on several procurements, including the Design-Build-Maintain contractor, which has agreed to price holds through July 31. Contracts also have been signed with Motive Power for locomotives, which agreed to price holds through July, as well. Contract details are being finalized with Bombardier for coaches and cab cars, and should be signed within the next 30 days. FDOT is working with CSX Transportation on agreements and transition documents, which is an ongoing effort. The Operating Agreement with Amtrak is pending the governor's approval. Safety and Security Manager Doug Stencil and COO Pete Turrell are meeting with safety and security personnel and local governments on safety and security issues, as well as meeting with the Transportation Security Administration to minimize safety and security issues at stations. The Department also is finalizing construction specifications for Phase I stations.
 - c. FDOT has started meeting with Phase II station hosts. Design survey efforts are underway for Phase II, as are property appraisals. Ms. Olore said the Department will be meeting soon with the Federal Transit

Administration and plans to apply for entry into Final Design for Phase II stations by the end of the year.

4. Chief Operating Officer – Mr. Hammerle
 - a. Mr. Hammerle said that Joe Antonucci, who has served as the Chief Operating Officer for SunRail, has resigned to move back to New York and take care of some personal issues. Pete Turrell, the first SunRail COO, has stepped back in to help out. Doug Stencil will stay as our safety officer, as well.
5. Joint Use Agreements – Ms. Olore
 - a. Ms. Olore said that Joint Use Agreements were approved by Orlando on January 10th, by Seminole on January 11; by Volusia County on February 17; and by Orange County on February 15.
6. Industry Forum – Ms. Olore
 - a. Ms. Olore said that an Industry Forum was held on Friday, February 25th, and more than 400 potential subcontractors attended, as did many companies interested in priming SunRail contracts. She said the event was very successful.
7. Transit Oriented Development Sketchbook update – Ms. Olore
 - a. Ms. Olore said the Department has been working on updating the 2007 Transit Oriented Development Sketchbook. Two-hour charettes were held for each of the stations to talk about the community vision for TOD. The Sketchbooks should be completed by June 15. She said that draft sketches will be sent to host communities for review and input, so that information included in the renderings meets or exceed expectations.

COMMITTEE MEMBER COMMENTS

1. Committee comments
 - a. Mr. Harrison said that Mr. Thibault and Mr. Haddad have indeed provided a great deal of leadership in the community for a number of years. He suggested a letter from TAC Chairman Roger Neiswender, on behalf of the TAC and with the TAC's approval, be drafted expressing the TAC's appreciation for their contribution. Mr. Harrison made a motion, which was seconded by Mr. Welzenbach and unanimously approved. Mr. Neiswender agreed that a letter would be appropriate.
 - b. Ms. Neiswender asked about the status of the Governor's approval process for SunRail. Mr. Hammerle said he understood that the decision will likely be made in July.
 - c. Mr. Welzenbach asked about the financial impacts of the contracts based on the Governor's review. Mr. Hammerle said that June 1 is the early start date in pending contracts, and July 31 is the late start date – with no

financial impacts. Similar agreements are being negotiated with Bombardier, he said.

PUBLIC COMMENTS

1. Public comments
 - a. There were no public comments

NEXT MEETING

1. Review of next meeting date
 - a. The next meeting date was tentatively set for Jun 1, 2011

ADJOURNMENT

The meeting was adjourned at 2:01 p.m.