



CENTRAL FLORIDA COMMUTER RAIL COMMISSION

October 31, 2019



Central Florida Commuter Rail Commission

Date: October 31, 2019
Time: 10:00 a.m.
Location: MetroPlan Orlando
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

PLEASE SILENCE CELL PHONES

- I. Call to Order and Pledge of Allegiance**
 - II. Confirmation of Quorum**
 - III. Approvals**
 - A. August 29, 2019 CFCRC Board Meeting Minutes
 - B. Proposed 2020 Meeting Schedule
 - IV. Announcements/ Recognition**
 - A. Commission Chairman –Mayor Buddy Dyer
 - B. SunRail Chief Executive Officer –FDOT District 5 Secretary, Mike Shannon, P.E.
 - V. Public Comments**

Citizens who would like to speak under public comments shall submit a request form to SunRail Administrative Assistant, Nadia Hernandez prior to meeting. Speaker Request Cards are available at the door. Each speaker is limited to three minutes.
 - VI. Reports**
 - A. SunRail Customer Advisory Committee (CAC) Update –James Grzesik, Chair
 - B. SunRail Technical Advisory Committee (TAC) Update –Tawny Olore, Chair
 - C. Agency Update – Secretary Shannon
 - i. Marketing Update
 - ii. Hurricane Dorian Update
 - iii. Safety
 - iv. Fare Policy
 - v. Operating Budget
-



Central Florida Commuter Rail Commission

Reports Cont.

- vi. Positive Train Control (PTC) Update
- vii. Quiet Zone Update
- D. LYNX update –Tomika Monterville
- E. Votran update –Frank Alvarez

VII. Action Items

VIII. Information Items

- A. Operational Performance
- B. On-Time Performance
- C. Monthly Parking Usage
- D. Customer Service

IX. Other Business

- A. Next Meeting – January 30, 2019 10:00 a.m. MetroPlan Orlando

X. Adjournment

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Mr. Roger Masten, FDOT/SunRail Title VI Coordinator, 801 SunRail Drive, Sanford, FL 32771, or by phone at 321-257-7161, or by email at roger.masten@dot.state.fl.us at least three business days prior to the event.

PLEDGE OF ALLEGIANCE

(Please stand)

I pledge allegiance to
the flag of the United
States of America,
and to the Republic
for which it stands,
one nation under
God, indivisible,
with liberty and
justice for all.



TITLE VI

This meeting, project, or study is being conducted without regard to race, color, national origin, age, sex, religion, disability or family status. Persons wishing to express their concerns relative to FDOT compliance with Title VI may do so by contacting:

ROGER MASTEN

SunRail Title VI Coordinator
801 SunRail Drive
Sanford, Florida 32771
Roger.Masten@dot.state.fl.us

JACQUELINE PARAMORE

State Title VI Coordinator
605 Suwannee Street, Mail Station 65
Tallahassee, Florida 32399-0450





APPROVALS

A. August 29, 2019 CFCRC Meeting Minutes

B. Proposed 2020 Meeting Schedule

- January 30; April 30; July 30; October 29 -

ANNOUNCEMENTS/RECOGNITION

- A. Commission Chairman – Mayor Buddy Dyer
- B. SunRail Chief Executive Officer – FDOT
District 5 Secretary, Mike Shannon, P.E.



PUBLIC COMMENTS



REPORTS

- A. CUSTOMER ADVISORY COMMITTEE – Mr. James Grzesik, Chair
- B. TECHNICAL ADVISORY COMMITTEE – Ms. Tawny Olore, Chair
- C. AGENCY UPDATE – Secretary Shannon
- D. LYNX UPDATE – Tomika Monterville
- E. VOTRAN UPDATE - Frank Alvarez



AGENCY UPDATE

Secretary Shannon



MARKETING UPDATE

Increase Ridership

- P341 for this season's Magic games Monday – Friday
- Schedule update
- 2019 goal – 78% complete

Increase SunCard Usage

- SunCards up 15% from 2018
- Converting Downtown Campus riders

Promote Connectivity

- Bus wrap on Osceola Parkway Rt 155 in January 2020
- Lime Bike Promotion



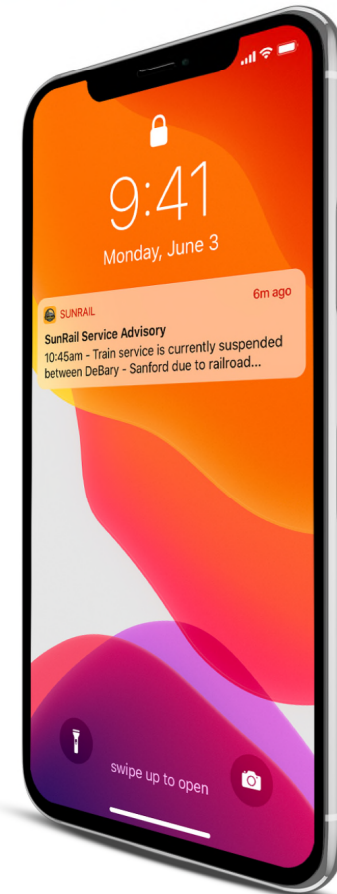
SERVICE ALERTS

- FREE service alerts now pushed through App, Twitter & SunRail.com
- Texting service phased out 10/2/19

Current Database

- App: 14,000 downloads
- Twitter: 17,000 followers

THE NEW SUNRAIL APP NOW PUSHES SERVICE ALERTS



HURRICANE DORIAN

Anticipating the Storm

- Preparing corridor and equipment
- Rider and tenant communication

Restoring Service

- Inspecting tracks, removing debris, making repairs
- Installing gates and testing signals



LET'S GO FOR ZERO

DISTRACTIONS / COLLISIONS / TRESPASSERS



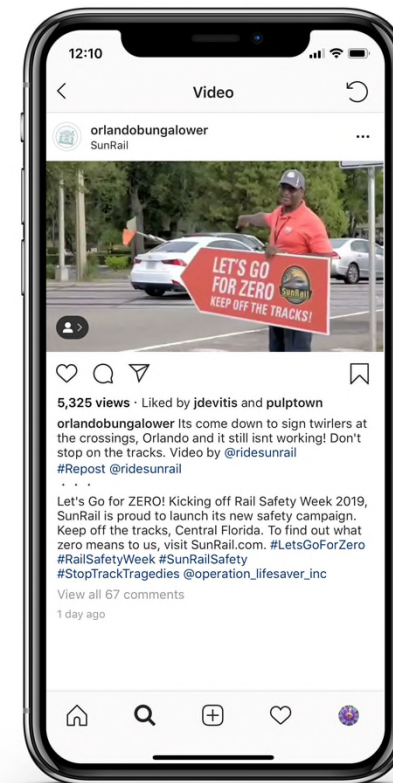
NEWS COVERAGE



MARKETING VIDEOS

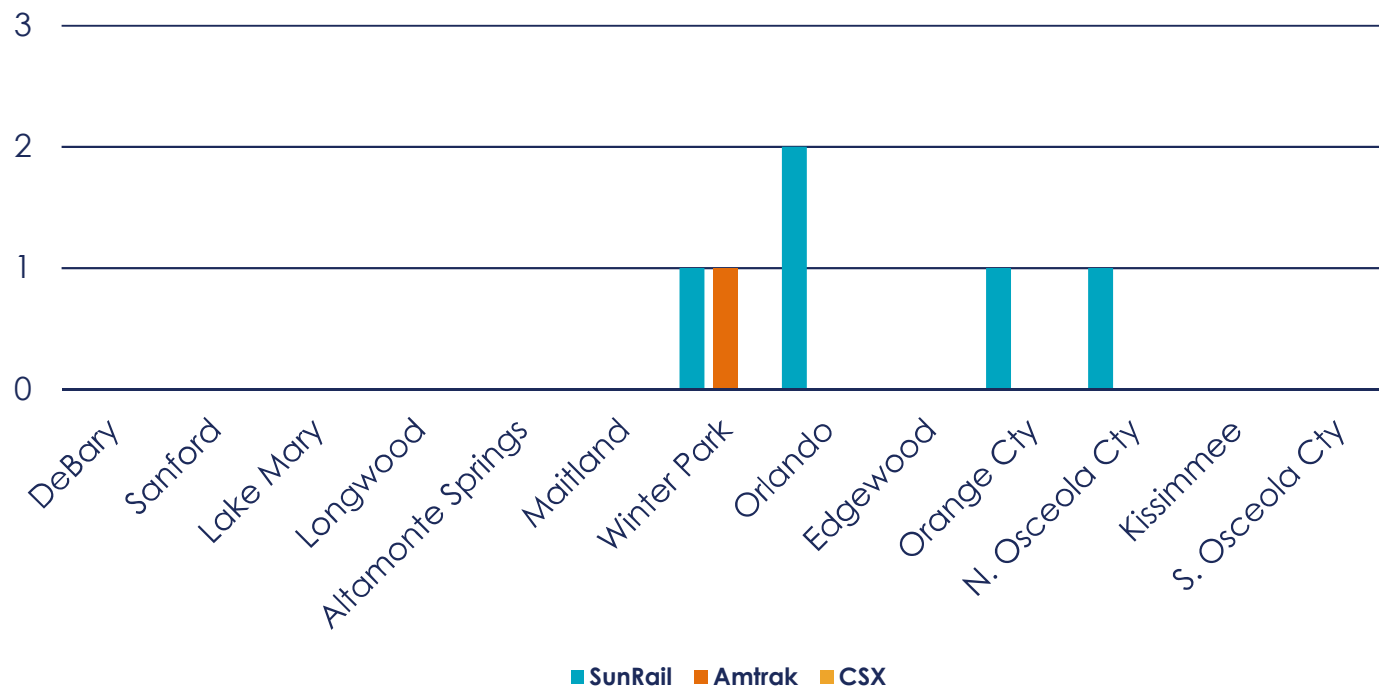


SOCIAL MEDIA REPOSTS



GRADE CROSSINGS

Grade Crossing Incidents by
City/County
July - September 2019



FARE POLICY

- Reminder that all riders need to Tap On & Tap Off
- Assures fare is valid and in compliance with Fare Policy
- Software update captures more accurate rider data
- Riders who do not Tap or ride beyond purchased fare, will receive a red “X” on station ticket validator and on Conductor’s handheld device indicating the SunCard has been hotlisted
- Hotlisted cards must be correctly funded and resolved through Customer Service prior to boarding
- A fare enforcement day with additional personnel checking for proper fares was conducted on October 24



FY19 OPERATING BUDGET UPDATE

OPERATING REVENUE	ANNUAL BUDGET	YEAR TO DATE SEPTEMBER 30, 2019	
		BUDGET	ACTUAL
Farebox revenue	\$3,366,644	\$841,661	\$822,165
CSX usage fees	\$3,293,401	\$823,350	\$924,005
Amtrak usage fees	\$1,028,530	\$257,133	\$356,289
FCEN usage fees	\$25,568	\$6,392	\$7,003
Right-of-way lease revenue	\$120,066	\$30,017	\$32,788
Ancillary revenue	\$336,986	\$84,247	\$84,624
<i>Subtotal - System revenue</i>	<i>\$8,171,195</i>	<i>\$2,042,800</i>	<i>\$2,226,874</i>
FTA §5307 - Urbanized Area Grant Funds	\$10,021,711	\$2,505,428	\$2,505,428
TOTAL OPERATING REVENUE	\$18,192,906	\$4,548,228	\$4,732,302

NOTE: These numbers are not audited.



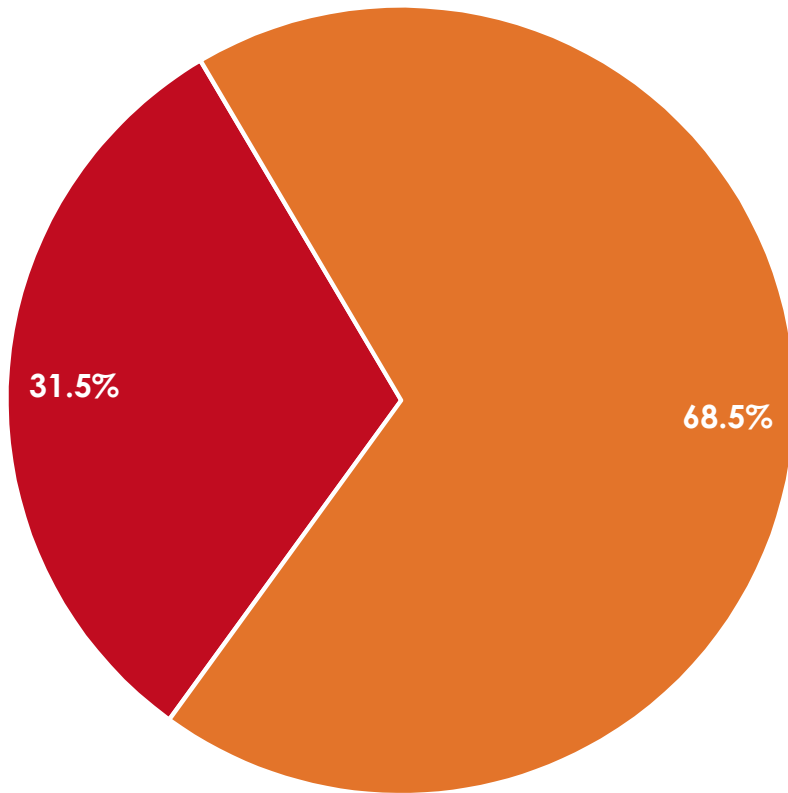
FY19 OPERATING BUDGET UPDATE

OPERATING COSTS, CAPITAL MAINTENANCE AND CONSULTANT SUPPORT	ANNUAL BUDGET	YEAR TO DATE SEPTEMBER 30, 2019	
		BUDGET	ACTUAL
Bombardier - Operations	\$10,511,193	\$2,627,798	\$2,603,949
Bombardier - Maintenance	\$16,101,451	\$4,025,363	\$3,980,489
Bombardier - Incentive/Disincentive	\$1,330,632	\$332,658	\$328,142
Conduent - Back-of-the-House Hosting	\$933,325	\$233,331	\$226,535
Conduent - Fare Equipment Maintenance	\$2,214,588	\$553,647	\$573,720
Herzog - Signal Maintenance of Way	\$3,207,374	\$801,844	\$531,689
Green's Energy - Fuel	\$1,965,924	\$491,481	\$459,355
Gallagher - Insurance	\$1,900,000	\$-	\$-
Amtrak - Heavy Vehicle Maintenance	\$1,368,067	\$342,017	\$177,273
Wells Fargo - Banking Services	\$4,906	\$1,227	\$1,582
Bank of America - Merchant Services (Banking)	\$95,408	\$23,852	\$27,167
MidFlorida - Armored Car Service	\$44,280	\$11,070	\$7,120
AT&T/Verizon - Wi-Fi Service	\$34,402	\$8,601	\$8,255
Fare Media Smart Card	\$-	\$-	\$-
Limited Use Smart Card	\$424,620	\$106,155	\$-
Incomm - Card Distribution & Packaging	\$-	\$-	\$-
<i>Subtotal - System operating costs</i>	<i>\$40,136,170</i>	<i>\$9,559,044</i>	<i>\$8,925,276</i>
Feeder Bus Expenses	\$1,978,793	\$494,698	\$245,353
Capital Maintenance	\$7,188,940	\$1,797,236	\$1,797,524
Consultant Support	\$8,845,417	\$2,187,303	\$1,422,764
TOTAL OPERATING COSTS, CAPITAL MAINTENANCE AND CONSULTANT SUPPORT	\$58,149,320	\$14,038,281	\$12,390,917

NOTE: These numbers are not audited.



CAPITAL MAINTENANCE



■ Maintenance ■ Improvements

Maintenance ■

Non-recurring corrective or preventive maintenance or in-kind replacement

Improvements ■

Extend the useful life, increase the value or add new uses



POSITIVE TRAIN CONTROL (PTC)

PTC Regulatory Requirements for December 31, 2020

- Revenue Service Demonstration (RSD) began on Test Territory in April 2019 (Sanford to Longwood)
- 40 of 40 daily SunRail trains operating with PTC enabled in the Test Territory
- PTC Testing on entire corridor in progress
- All SunRail trains operating with PTC enabled on entire corridor December 2019
- FRA system certification anticipated for December 2020



QUIET ZONES

- City of Edgewood QZ NOE October 9, 2019
- Signal construction work complete at:
 - Seminole County
 - Maitland
 - Winter Park
 - Orange County
- Signal construction work ongoing at City of Orlando
- Civil Upgrades (SSM) pending for Donegan Avenue Kissimmee QZ
- NOE is responsibility of the local jurisdiction
- Safety education outreach is underway



LYNX CONNECTIONS

LYNX Fixed-Route Average Daily Boardings & Alightings by SunRail Station Area													
SUNRAIL STATION	Fiscal Year 2019												ANNUAL DAILY AVG
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Sanford	151	336	339	100	302	358	390	412	409	461	374	449	340
Lake Mary	58	15	62	80	74	116	124	117	98	105	116	96	88
Longwood	40	51	73	53	54	90	102	82	72	119	136	68	78
Altamonte Springs	225	195	192	205	240	171	38	230	91	191	166	223	181
Maitland	27	30	29	12	18	18	26	22	28	24	36	12	24
Winter Park/Amtrak	212	273	286	187	206	269	255	316	310	338	501	303	288
AdventHealth	359	399	380	314	327	266	322	326	362	337	448	326	347
LYNX Central Station													-
Church Street Station													-
Orlando Health/Amtrak	27	34	28	35	26	35	27	22	10	17	27	12	25
Sand Lake Road	248	255	209	193	201	62	54	78	86	86	72	134	140
Meadow Woods	130	120	116	120	115	63	107	167	103	80	128	112	113
Tupperware	23	18	9	N/A	N/A	N/A	N/A	N/A	4	40	42	16	22
Kissimmee Intermodal													-
Poinciana	3	6	5	6	N/A	3	1	N/A	N/A	4	4	1	4
Total - All Stations	1,503	1,732	1,728	1,305	1,563	1,451	1,446	1,772	1,573	1,802	2,050	1,752	1,650

VOTRAN CONNECTIONS

August 2019

NOTE: Beginning October 2016 driver keys count only boardings and alightings at DeBary Station.

Fiscal years 2014, 2015, and 2016 data reported boardings along SunRail Routes.

Fiscal Year 2017

DeBary Station	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 17	Sep 17	Annual Daily Average
Days of operation	21	21	22	22	20	23	20	22	22	20	23	13	249
Avg Daily Ridership	54	48	68	69	43	46	47	50	58	67	83	80	59

Note: Hurricane Irma in 2017 interrupted SunRail from September 11 to September 19.

Fiscal Year 2018

DeBary Station	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Annual Daily Average
Days of operation	22	21	20	22	20	22	21	22	21	21	23	19	254
Avg Daily Ridership	96	76	79	63	62	69	69	67	61	72	79	72	72

Fiscal Year 2019

DeBary Station	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Annual Daily Average
Days of operation	23	21	20	22	20	21	22	22	20	22	22	19	254
Avg Daily Ridership	98	66	85	89	64	76	66	61	59	57	69	63	71

No SunRail service on Thanksgiving, Christmas, New Year's Day Independence Day, Labor Day, Memorial Day, and Martin Luther King Jr. Day.

Note: Hurricane Dorian in 2019 interrupted SunRail & Votran from September 2 to September 4.



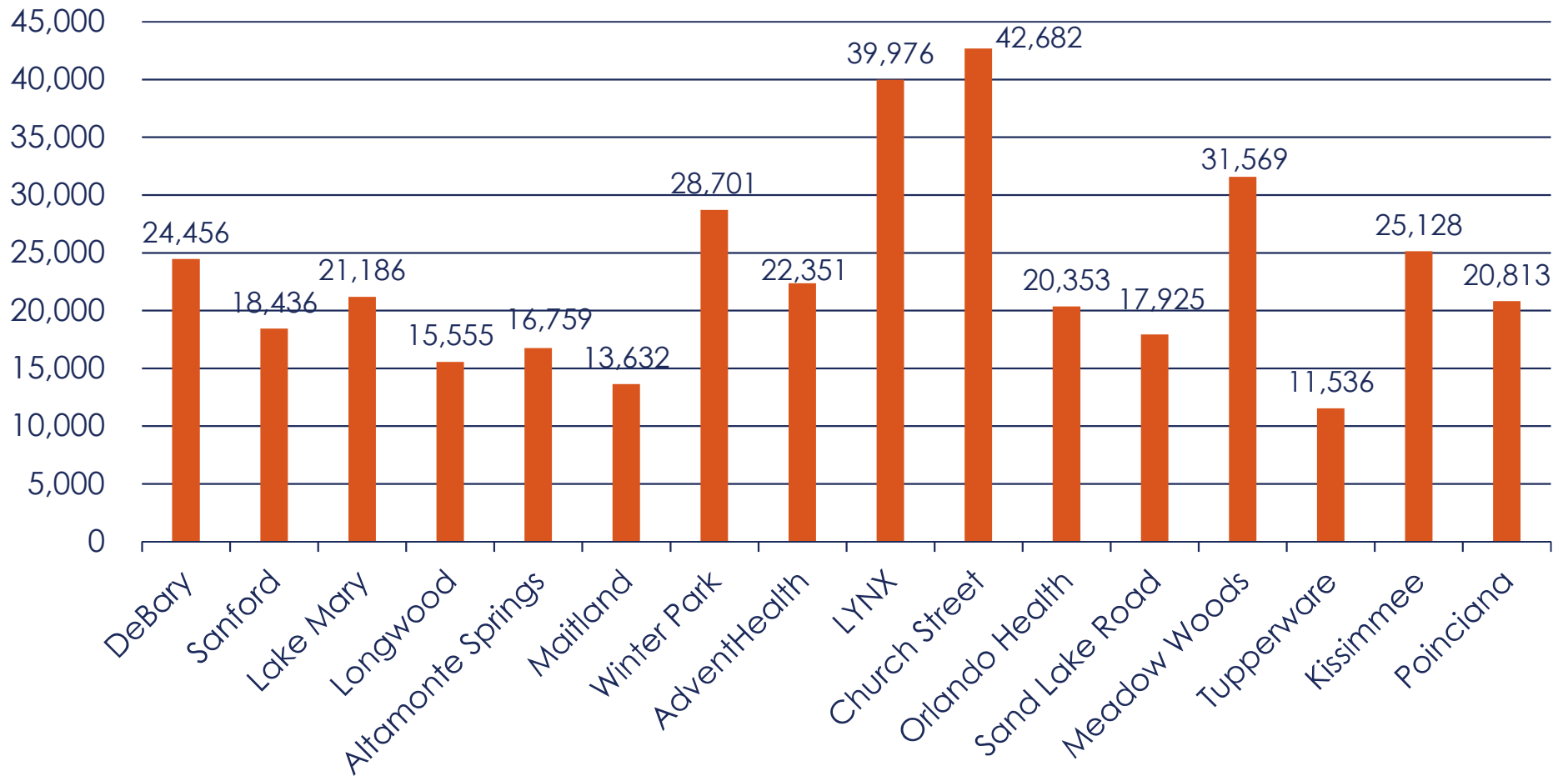
ACTION ITEMS

INFORMATION ITEMS



OPERATIONAL PERFORMANCE

BOARDINGS BY STATION



Ridership July 2019 through September 2019



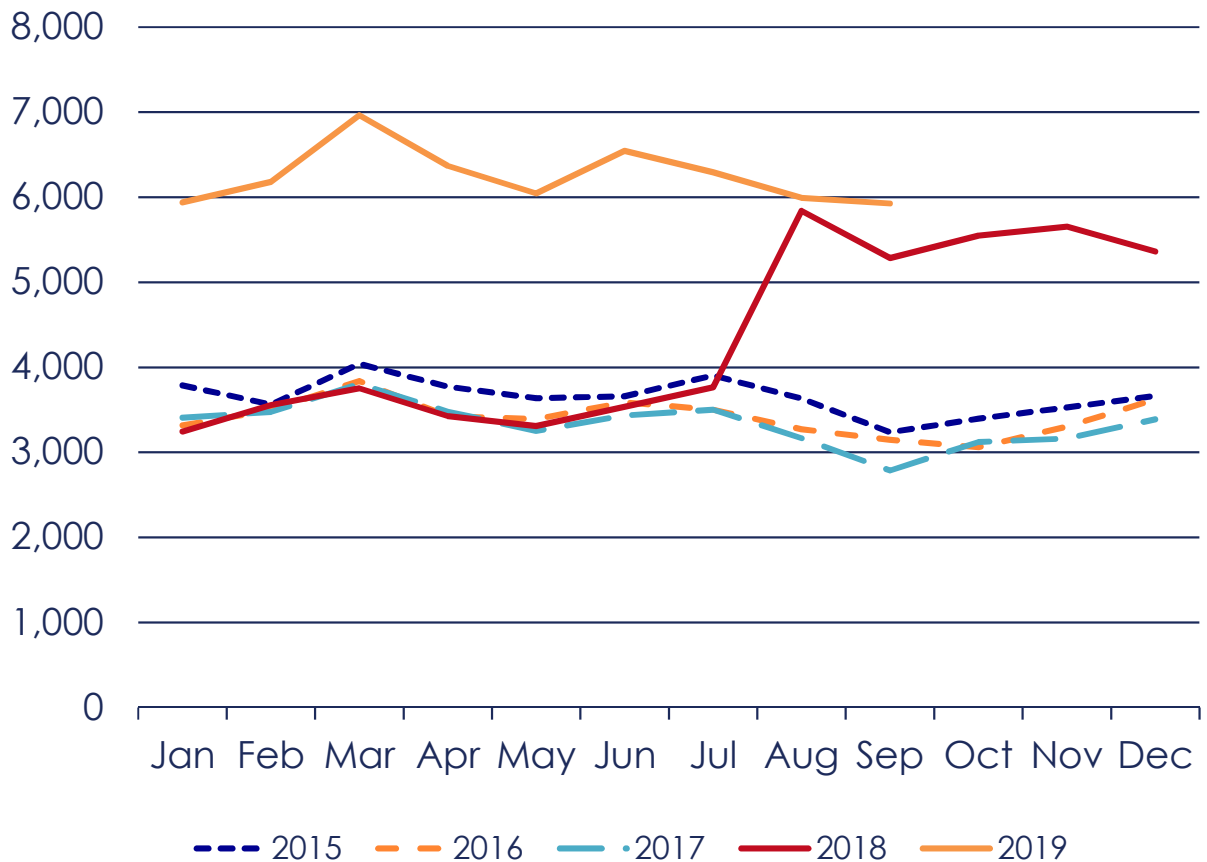
SunRail.com

OPERATIONAL PERFORMANCE

AVERAGE DAILY RIDERSHIP

2019 AVERAGE DAILY RIDERSHIP BY MONTH

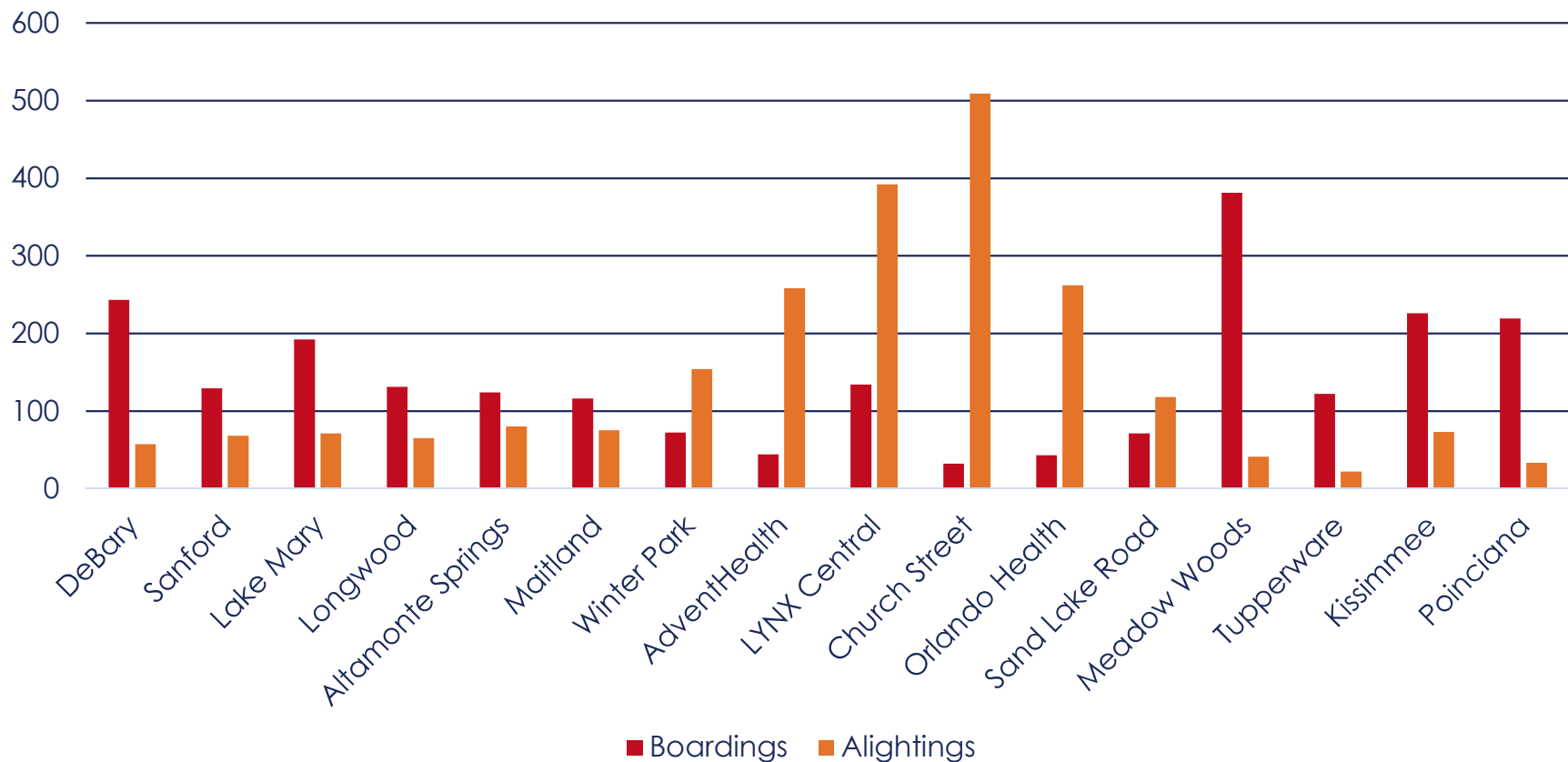
JUL	6,294
AUG	5,992
SEP	5,927



OPERATIONAL PERFORMANCE BOARDINGS & ALIGHTINGS

AM PEAK

July 1, 2019 – September 30, 2019

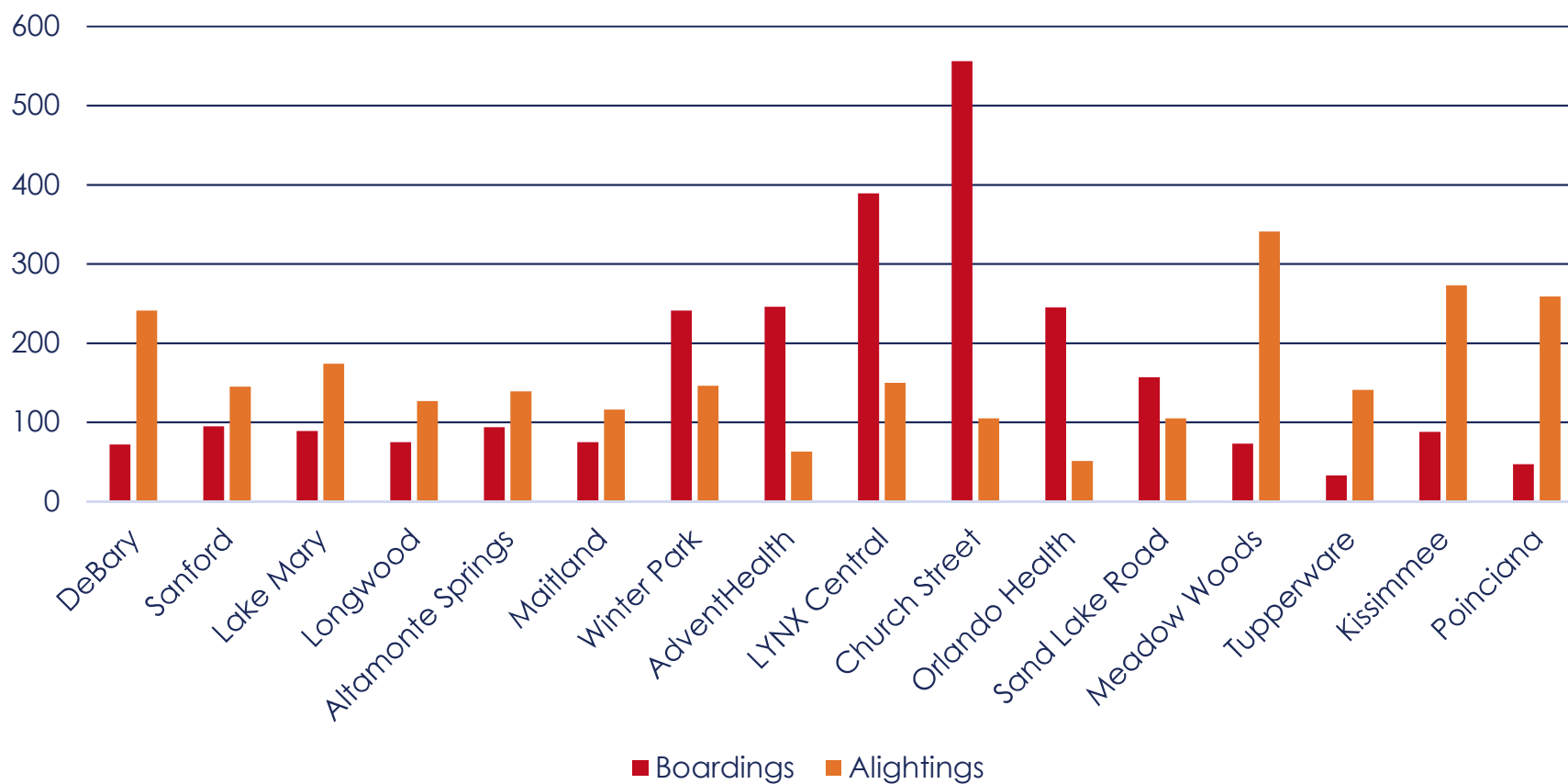


OPERATIONAL PERFORMANCE

BOARDINGS & ALIGHTINGS

PM PEAK

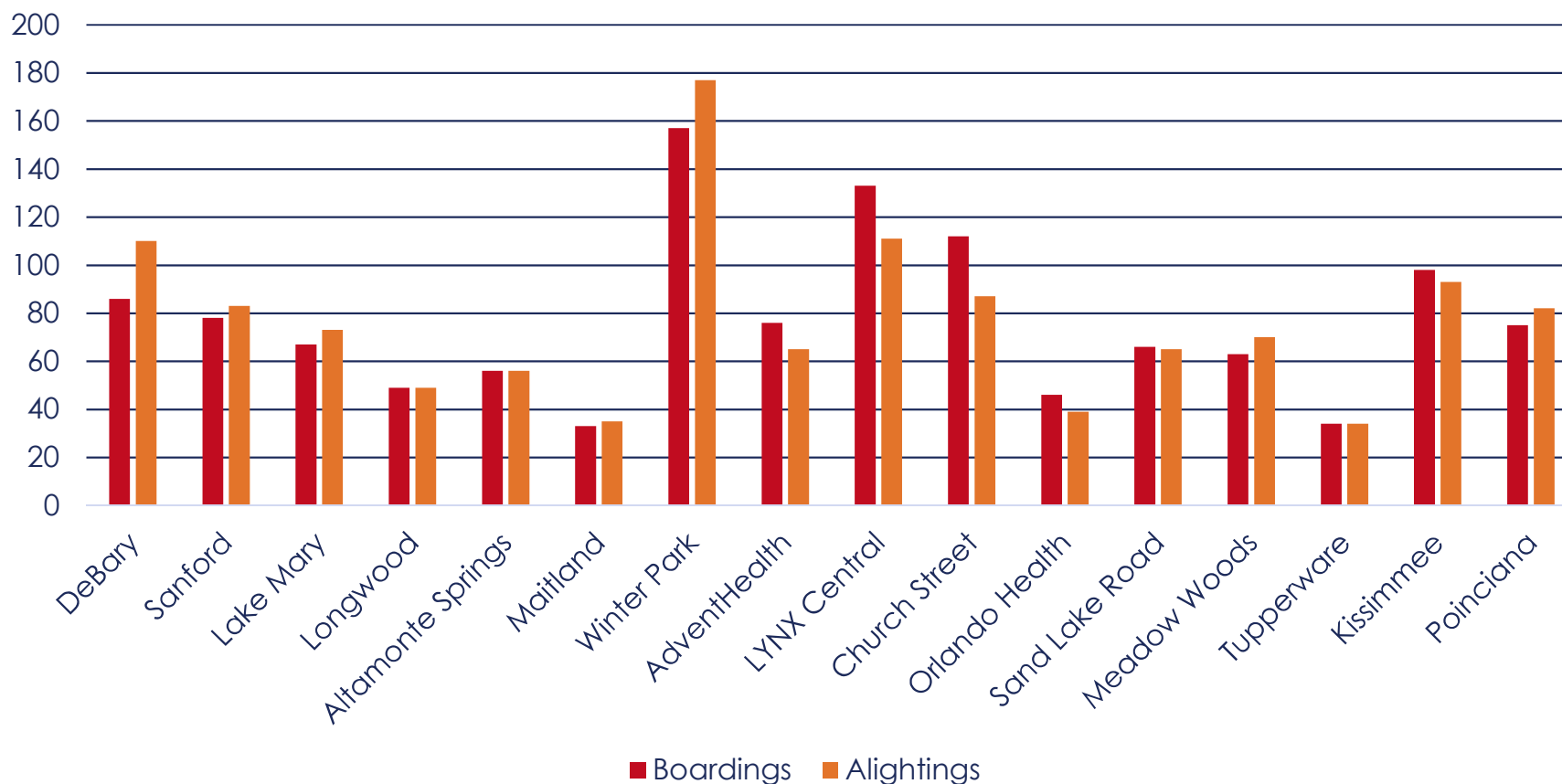
July 1, 2019 – September 30, 2019



OPERATIONAL PERFORMANCE BOARDINGS & ALIGHTINGS

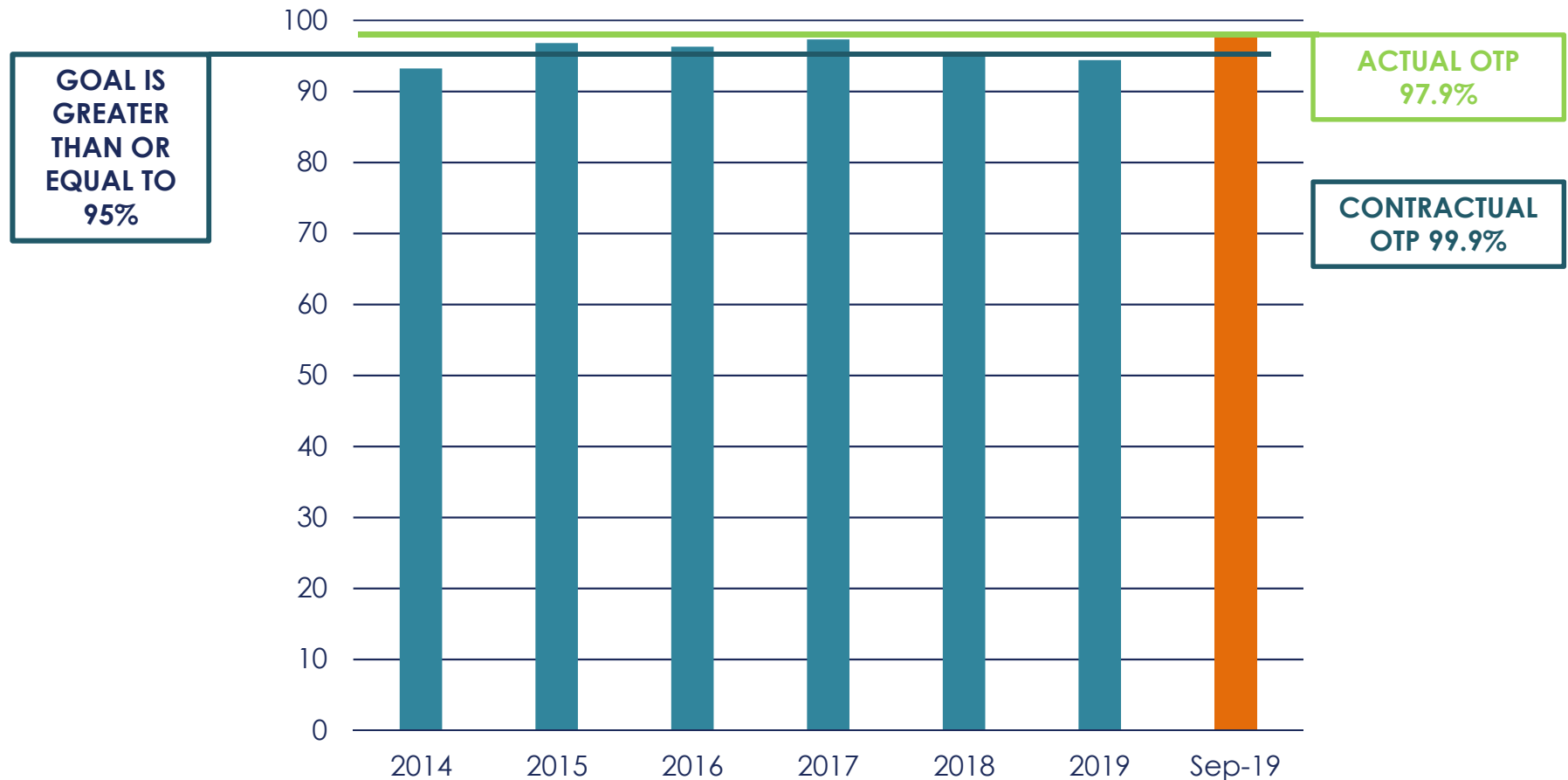
OFF PEAK

July 1, 2019 – September 30, 2019



ON-TIME PERFORMANCE AVERAGE

From Inception and Current Month



ON-TIME PERFORMANCE AVERAGE

JULY - SEPTEMBER 2019

On-Time Performance Average: 97.9%

Train Performance Overview	
Operating Days: 61	
Number of Days Operating 95% and Above: 55	
On-Time	2,389
Late	47
Annulled	4
Total Trains Operated	2,440

Performance Detail	Percent of Total Trains
Trespasser/Grade Crossing/Near Miss	0.6%
Mechanical	0.4%
Signals & Components	0.4%
Police Activity	0.2%
Passengers	0.1%
Other (tree down, passenger pulled emergency cord)	0.4%
Total (rounded)	2.1%

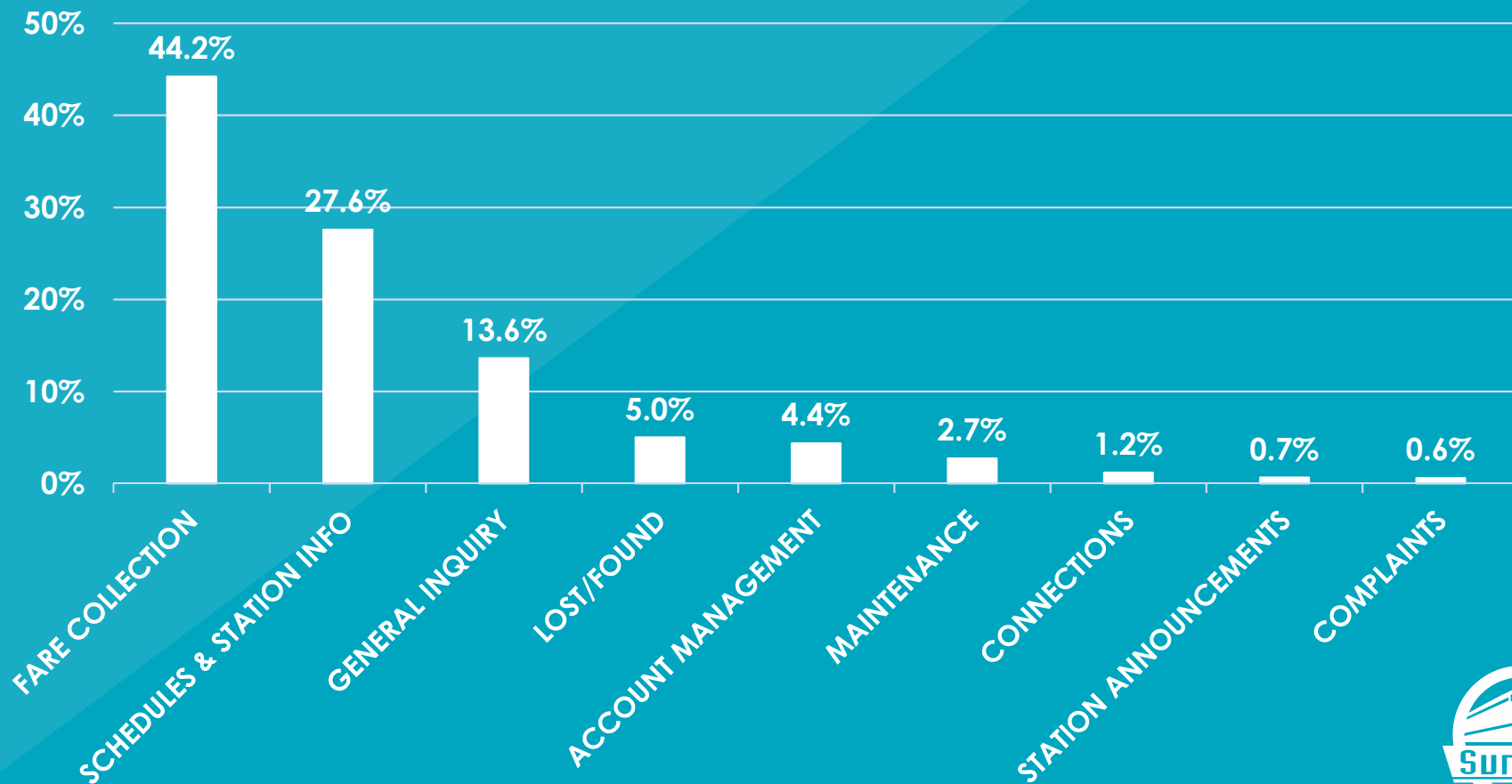
Note: Only categories with a value greater than .1 are displayed and rounded to one decimal.



CUSTOMER SERVICE

Total Calls July – September 2019

7,518



OTHER BUSINESS





THANK YOU

   @RideSunRail | SunRail.com

Central Florida Commuter Rail Commission Meeting

August 29, 2019
10:00 a.m.
MetroPlan Orlando
250 South Orange Avenue
Orlando, Florida 32801

Attendees: Chair Mayor Buddy Dyer, Vice-Chair Commissioner Bob Dallari, Secretary Mayor Jerry Demings, Board Member Councilman Ed Kelley

Minutes

Meeting was called to order by Chairman Dyer at 10:00 a.m.	
Pledge of Allegiance and Confirmation of Quorum	
Commission Chair's Announcements	Chairman Dyer
<ul style="list-style-type: none">The Chair welcomed FDOT, District 5 Secretary, Mike ShannonThe Chair recognized the rise in ridershipThe Chair requested the consent of the Board to add an item to VI. Reports. The addition will be to add a Board discussion regarding the status of Phase II North.	
SunRail CEO Announcements	Nicola Liquori
<ul style="list-style-type: none">Ms. Liquori recognized Assistant Secretary, Tom Byron, in attendance at the meetingMs. Liquori recognized FRA Region 3, Chief Inspector, Richard Rusnak, in attendance at the meetingMs. Liquori noted informational items available in the meeting materials<ul style="list-style-type: none">➤ Assistant Secretary Tom Byron's notification letter to the Commission of the change in leadership➤ FRA/PTC 2nd Quarter Report➤ FTA Quarterly Progress ReportMs. Liquori stated that in the month of August update meetings were held with the FRA and FTA. Both were complimentary of the performance of the overall corridor. <p>The Chair requested an update on Hurricane Dorian preparation.</p> <ul style="list-style-type: none">Secretary Shannon provided that FDOT construction will stop and all items secured at 12:00 noon today.All Emergency Operation Centers are activated. Once the storm has passed, contracts are in place for cleanup.The Secretary stated that SunRail has begun preparation. Messages will be sent out regarding service.	
Public Comments on Agenda Items: <ul style="list-style-type: none">David Porter recognized Orange County Mayor Demings' Transportation Townhall.<ul style="list-style-type: none">➤ Jim Harrison spoke about LYNX as being a part of the transportation solution and its challenges➤ SunRail was not represented and the audience would have benefit from receiving a similar overview➤ The subject of merging SunRail and LYNX was discussed. He noted a type of merger was not presented in the Transition Consultant's report for transitioning from State to Local control <p>Mr. Porter spoke on the conditions at the LYNX NB SunRail Station.</p> <ul style="list-style-type: none">➤ While Security was hired to patrol from 3:00 PM to 8:00 PM, the homeless are typically on the Platform in the overnight and/or early morning hours <p>Mayor Demings stated the recent Townhall meeting was to gather public input prior to future discussions and plans for a Transportation Surcharge Tax. SunRail will be engaged in future meetings.</p> <ul style="list-style-type: none">Joanne Counelis stated that SunRail needs to be available 24/7, holidays, nights and weekends.	
Agenda Item: Phase II North	

- The Chair noted the May 30th meeting of the Commission discussion ensued regarding the potential for flex funds availability for completing the 50% Federal share for completing Phase II North
- Secretary Shannon provided the flex funds have been moved to the FTA and are available to be used for the Phase II North project.
- Ms. Liquori stated at the Commission's last meeting, the amount of Federal Highway funds that would be available for redistribution to the States was unknown. FDOT has applied for the funds but has not yet received an answer.
- The Chair requested Volusia County Councilman provide the desire of Volusia for the Phase II North project.
- Councilman Kelley noted that at a recent meeting with FDOT, utilizing the Federal funds for other projects rather than extending the rail line to DeLand was discussed. After the discussion, information was provided that the funds cannot be reallocated for another project. Volusia would like to continue the discussion with FDOT that Secretary Shannon proposed toward a solution for Phase II North and asked for the Commissions assistance with presenting a proposal that contains the discussion points
- The Chair asked for Commissioner Kelley to clarify Volusia's position.
- Councilman Kelley stated that for discussion, Volusia could be willing to forego Phase II North in consideration for only accepting the expense of operating the DeBary Station and for that, Volusia would withdraw its commitment with the understanding that discussion of the extension to DeLand could be held in the future. Volusia has transportation needs and if FDOT could find funds to help SunRail provide extended hours of operation, it would better serve the Commission's needs than Volusia's needs to transport 200 people a day from the DeLand Station. The meeting with FDOT included some ideas that Volusia is optimistic FDOT will pursue.
- For clarification, the Chair restated that Volusia is requesting not to proceed with Phase II North.
- Councilman Kelley noted that statement was clear; however, with the understanding that it could be brought up at a later time.
- Again, for clarification, the Chair restated that Volusia County will continue to pay for the maintenance of the DeBary Station and Volusia County would no longer have a seat on the CFCRC.
- Councilman Kelley confirmed the Chairman's restatement.
- The Chairman noted the Legislature appropriated money for a Commuter Rail system to operate 5 days a week at the current level of service. It was a mitigation project for I-4 construction which is ongoing and may coincide with the transition.
- The Chair stated without objection, the Staff of the 5 local funding partners would be asked to meet, analyze the agreements and determine what agreements would be required to be amended or modified relating to Volusia County's stated position and bring the information back to the Commission at the October meeting.
- Commissioner Dallari provided the Commission members need to have an understanding of the financial aspects, governance, responsibility of each of the partners, the existing CIP, the future CIP, legal aspects, the transition, the Contracts for PTC, system length and how the cost will be shared, correspondence from meetings with Volusia County that the CFCRC is not aware of

Agenda Item: Transition Update

Presenter: Billy Hattaway

- Mr. Hattaway asked prior to giving the transition update, he would like to address Mr. Porter's concerns.
 - The City of Orlando has added additional services to the maintenance contract for LYNX SunRail Station
 - Continued communication with FDOT to have a clear understanding of maintenance responsibilities
 - Addressing security at the Station
- Mr. Hattaway provided the Transition Working Group continues to meet.
 - The Group will be meeting with Secretary Shannon on September 12th.
 - The Group will work on negotiating the core issues outlined in the Interlocal Operating Agreement.
 - The Group is working on the scope of an Interlocal Agreement to fund and manage a transition consultant. The Agreement will require some time to finalize as it will require the approval of each partner's Board. The estimated cost for the Agreement is approximately \$1M.
 - The Group is recommending the evaluation of hiring a Chief Operating Officer. SunRail has 4 open positions and having a COO that could help with the transition and represent the Commission. The position could be partially or fully funded by the CFCRC. This detail would need to be worked out with FDOT District 5. This would require a new Interlocal Agreement and the position would include day-to-day operations, evaluating Consultant, Contract Compliance, and help to set up a management and administrative structure under the CFCRC.

Agenda Item: Customer Advisory Committee Update

Presenter: James Grzeski

- The Chair reported the Committee met on August 1, 2019 at LYNX Central Station

- A quorum was present.
- The Committee received Public Comment from a frequent rider that boards at the Sanford Station who noted:
 - Appreciation for the later trains for downtown events
 - Recommended reflective paint on the road at the crossings to remind pedestrians that trains are wider than the tracks
 - Recommended the adoption of day passes for traveling all day
 - Recommended a discounted rate for the Off-Peak hours to increase ridership
- Steve Olson provided the Agency Update
- The Committee was briefed by Virginia Whittington, MetroPlan Orlando, on the Transportation Disadvantaged Local Coordinating Board. Ms. Whittington invited a member of the CAC to join that Board.

Agenda Item: Technical Advisory Committee

Presenter: Tawny Olore

- The Chair reported the Committee met on June 6, 2019 and August 7, 2019
 - Discussed documentation requested by the Committee and provided by FDOT
 - FDOT provided information prior to the August 7, 2019 meeting
 - The Committee is in the process of evaluating the information
 - The Committee discussed
 - Staff Vacancies
 - Bike Storage on Trains
 - Conduent ticketing system
 - Parking lot counts and capacity
 - Quiet Zones
 - PTC completion November 2019
 - Schedule gap between Off-Peak and PM-Peak

Agenda Item: Agency Update

Presenter: Nicola Liquori

- Ms. Liquori noted a correction to the completion of PTC. PTC is scheduled to be complete by the end of December 2019.
- Quarterly Highlights
 - SunRail's 2019 goals and Marketing Plan
 - Increase Ridership
 - Systemwide ridership is up significantly which is largely due to the opening of the Southern Expansion
 - Ridership goal of 1.5M transactions for the calendar year. Ridership is ahead of the goal at this point in the year
 - Special service opportunities utilizing P341 a Southbound train departing Church St. at 10:30 PM when requested for special events
 - Rider comments received and evaluated the schedule specifically of the P338 and the gap between Off-Peak and PM-Peak
 - Increase SunCard usage
 - The SunRail Mobile App which can be used for account management of the SunCard is at over 10,000 downloads since the Mid-May launch.
 - Continue to promote passes and stored value which provide a better customer value.
 - An enhancement to the calculator tool was completed to educate customers on the savings from the purchase of a single use ticket to a round-trip single use ticket, stored value or purchase of a pass
 - Promote Connectivity
 - SunRail will work with LYNX to wrap Link 155 in the southern part of the system
 - The Choo Choo to the Zoo program ended its second Safety Enhancement
 - Downtown Campus of UCF and Valencia
 - As mentioned, a promotion began for students and faculty and will run through the end of September.
 - Approximately 1,200 have registered for the program from UCF and Valencia and approximately 500 passes are in use
 - New Advertising
 - Orlando Health contacted SunRail to pursue wrapping a coach vehicle

- A tentative agreement of \$5k per month that Orlando Health would pay SunRail advertising fees for a term ending April 2021; however, the advertiser may be interested in extending beyond that date and if the CFCRC would like the term extended, the Agreement could be negotiated beyond April 2021.
 - SunRail will wrap a coach car with graphics, subject to CFRC approval, at a cost of \$26K to install and remove. The advertiser would be responsible for repairs to the wrap or the coach
 - The Commission suggested having legal review policies
 - Ms. Liquori provided that legal has completed a review
- New Safety Campaign
 - Grant awarded by Operation Lifesaver and FRA
 - Delivering a safety message through continued outreach
- Additional Safety Measurers
 - Wrapping signal boxes at the crossing of Pine St. and Holden Ave.
 - Crisis signs have been installed along the corridor
- Operational Statistics
 - Grade Crossing Incidents May – June 2019
 - Evaluated by City/County
 - Incidents are followed by after-action reporting
- Operational Performance
 - Boardings by Station is provided for the fiscal year July 2018 through June 2019
 - The fiscal year transactions totaled 1,469,654
 - Average Daily Ridership is provided for May – June 2019
 - June average was approximately 6,500 per day
 - Boardings & Alightings by AM, PM and OFF Peak is provided August 20, 2018 through June 30, 2019
 - The AM-Peak is strongest at DeBary and Meadow Woods
 - Strongest alightings are in the downtown core
 - The PM-Peak is the reverse
 - The Off-Peak is strongest at destination stations
 - Ridership statistics are often requested and can now be located on SunRail.com/About/TrainInformation website by Station, by Month, and by Train
- On-Time Performance
 - The Contractual O&M performance requires 95% or better
 - Years of operation 2015 through 2019 met or exceed the benchmark
 - The average for the months of May – June 2019 was 91%
 - May and June performance saw weather and incidents along the corridor including: lightning striking the rail and damaging signal boxes, summer storms, a tree falling on the corridor in June that impacted service
- Call Center Stats
 - Provided for the months of May – June 2019
 - The Call Center received a total of 5,025 calls
 - Complaints were less than 1%
- Schedule Evaluation
 - The Northbound 3-hour gap between P338 and P340.
 - The P338 needed a later shift approximately 30 minutes and with that shift it would net approximately 200 riders
 - SunRail will conduct a broader outreach prior to finalizing the schedule change
 - During the schedule evaluation, it came to light there was an unintended consequence of train meets in Longwood
 - As trains come into Longwood from Northbound and Southbound, signals are triggered that creates an excessive storage of vehicles at those signals
 - By removing the meet and separating the trains spread over the station stops would provided a 5-minute differential in Longwood
 - The Commission requested a FDOT traffic model for S.R. 434 & C.R. 427 to understand the traffic flow
 - Secretary Shannon provided that FDOT can provide the information but the modeling is not quite complete

- Budget Update
 - FY19 Budget was provided from July 2018 through June 2019. The amounts shown are in full accrual.
 - Total Operating Revenue totaled \$17.6M which includes Federal grants received for maintenance of the system.
 - Total System Operating Costs came in under budget at \$38M. Feeder Bus expenses came in under budget and Total Operating Costs, Capital Maintenance and Consultant Support also came in under budget.
 - As mentioned previously, the Capital Maintenance line item shows a budgeted amount which is not necessarily an anticipated expenditure for the year. The actual expenditures are much lower. The items within this category are project oriented. Like the Department's normal Work Program, the funds are committed for projects and paid out over a period time. Of the Capital Maintenance \$7.2M budget, there are approximately \$5M in projects that have been encumbered.
 - Capital Maintenance includes non-recurring maintenance activities or improvements that enhance the system. Of the project expenditures incurred, 53% were improvements along the system.
 - FY20 Budget was extensively reviewed in the CFCRC May meeting. A change to the Operating Revenue since the May meeting is a slight uptick in the 5307 Federal Grant. In FY19 the Grant was \$9.8M and for FY20 it is \$10M

LYNX Bus Connectivity:

Presenter: Tomika Monterville

- LYNX typically has a decrease in ridership in the summer. An increase in ridership can be seen on the Kissimmee Connector. Once the Automatic Passenger Counts (APC) system is in place, LYNX will be able to provide actual counts.

Votran Bus Connectivity:

Presenter: Nicola Liquori

- Mr. Stephens was unable to attend as Votran is in storm preparations
- Connectivity chart is provided
 - Votran is reporting steady ridership at DeBary.

Action Items:

- Adoption of meeting minutes from May 30, 2019. **Motion** to adopt minutes passed unanimously
- Adoption of meeting minutes from July 18, 2019. **Motion** to adopt minutes passed unanimously.
- Approval of Letter to Secretary Thibault from CFCRC
 - The Chair noted the meeting materials contained the draft letter being proposed in response to Secretary Thibault's letter. The local funding partners staffs had an opportunity for input. The letter was presented for consideration
 - Volusia was omitted from the signatory as the response from them was they would not be signing.
 - Dan Eckert, Volusia County Counsel, provided that Volusia previously responded to Secretary Thibault's letters.
 - The Chair called for a Motion. **Motion** was made to approve the letter to Secretary Thibault and passed 3 for, 1 against.
- Proposed Fire Station 11 Relocation.
 - Mr. Paul Chipok, Deputy County Attorney, Seminole County, made the presentation.
 - Seminole County has purchased property in Seminole County for the purpose of constructing a Fire Station. The lot width is 100'. The typical Station is 110'. In order to construct the facility, there is property behind the purchased property that is 35' by 125'. The County is proposing to purchase that area out of the drainage pond and conveying a cross-drainage easement to FDOT. The property for the storm water pond was purchased partially with FTA funds. Seminole County will write a letter to FDOT which FDOT will forward to FTA. The property would be taken from the ownership of FDOT and conveyed to Seminole County. Seminole County will pay a pro-rata share for that portion of the property.
 - Seminole County is seeking:
 - 1) Defederalization of the 35' by 125' strip of the SunRail Stormwater Pond to accommodate Fire Station 11. This will entail purchase of the strip from FDOT by the County and then FDOT reimburses FTA its proportionate share. The County will have title to the property needed for Fire Station 11

<ul style="list-style-type: none"> ➤ 2) Proceed with the modification to the drainage pond to accommodate the stormwater from both the SunRail Station and the Fire Station and obtaining the appropriate permits and provide a Cross-Drainage Easement to FDOT. ➤ Authorize the Chairman of the CFCRC to execute any letters, acknowledgements, and documents that are necessary to implement the process. ▪ Motion was made to defederalize a portion of the Altamonte Springs SunRail Station drainage pond to enable the construction of Fire Station on the adjoining property; to proceed with the modifications of the Altamonte Springs SunRail Station drainage pond to accommodate the stormwater from both the SunRail Station and the Fire Station, obtain the appropriate permits, and provide a Cross-Access Easement to FDOT; authorize the Central Florida Commuter Rail Commission Chair to execute such letters, acknowledgements, and documents as necessary to facilitate items 1 and 2 as presented today. The Motion passed unanimously. • Customer Advisory Committee Member Appointees <ul style="list-style-type: none"> ▪ Ms. Tawny Olore made the presentation. <ul style="list-style-type: none"> ➤ The Interlocal Governance Agreement provides that within one year of the start of service, Osceola County could have two members added to the CAC. Two viable members went to the Osceola County Commission in May for approval and appointment. ➤ Osceola County is seeking the ratification by the CFCRC of the two members. ▪ Motion was made to ratify the appointment of Osceola County's two members to the CAC. The Motion passed unanimously.
Committee Comments <ul style="list-style-type: none"> • Commissioner Dallari expressed his concerns for the safety of everyone as Hurricane Dorian nears Florida. • Councilman Kelley stated that he is looking forward to further discussion and what may come back to the Commission related to Volusia County's request.
Public Comments: <ul style="list-style-type: none"> • No additional comments.
Next Meeting: Thursday, October 31, 2019 @ 10:00 AM MetroPlan Orlando 250 S. Orange Ave., Suite 200 Orlando, Florida 32801
Adjournment: Meeting adjourned at 11:20 a.m.