



TRACK PROTECTION SERVICE REQUEST INFORMATION AND INSTRUCTIONS

This form shall be completed in its entirety to obtain track protection authorization.

Requested services require a minimum of a 21 day advance notice.

Approval is subject to the availability of resources.

All contractors are responsible to coordinate Track Protection and Track Inspection Services, as applicable, with the Florida Department of Transportation (Department) and Alstom in advance.

A FDOT/CFRC approved permit and confirmation of railroad Communications and Signals locates shall be provided with the completed Track Protection Service Request.

All workers who enter the Central Florida Rail Corridor (CFRC), including but not limited to, vendor and subcontractor employees shall possess a current CFRC Roadway Worker Protection (RWP) certification.

For RWP certification and permit information please visit the [Corridor Use I SunRail Corporate](#) site.

Billing Information:

CFRC/SunRail Contractors include all FDOT Consultants and/or Contractors performing project activities under a contract to the Department and shall be billed at a daily rate of \$696.00 up to and including eight hours and an overtime rate of \$87.00 per hour after eight hours. CFRC/SunRail Contractors shall provide Alstom with a 48-hour written notice for any cancellations. Cancellations not submitted by the contractor within the allotted time frame shall be charged the full amount of the scheduled track protection services.

Non- CFRC SunRail /Third-Party Contractors are defined as contractors performing activities adjacent to the CFRC that will encroach on or have the potential to encroach onto the Central Florida Rail Corridor (CFRC) and shall be billed at a daily rate of \$1000.00 up to and including ten hours and an overtime rate of \$100.00 per hour after ten hours. Third-party Contractors shall provide Alstom with a 72-hour written notice for any cancellations. Cancellations not submitted by the contractor within the allotted time frame shall be charged the full amount of the scheduled track protection services.

Should a Alstom Roadway Worker in Charge (RWIC) be unavailable to fulfill any service request, Alstom shall utilize its subcontractor and track protection shall be billed at a daily rate of \$1,000.00 up to and including ten hours. An overtime rate of \$100.00 per hour after ten hours shall apply.

A minimum of thirty minutes will be added to the beginning and end of each shift for travel time, setup, and inspection.

Shifts not to exceed twelve hours per day for each RWIC and include actual travel time, preparation, setup and break down. Work which requires shifts longer than twelve hours will require additional shifts to be called out and the contractor will be billed the minimum ten hours for each additional shift.

Any night shift that is less than forty hours in one week will be subject to an eight-hour daily rate charge to return the RWIC to his normal day shift.

The Person in Charge at Worksite (identified on the 'Project Information' sheet) must be available to sign the RWIC's daily ticket at the end of each assignment.

Track inspections may be required before and after work begins when there is potential to impact track structure. This includes but is not limited to: directional bore, excavation near tracks, demolition, overhead work, utility work beneath tracks, and crossing equipment over tracks, in which case a 49 CFR 213-qualified inspector will be assigned at a rate of \$90.97 per hour for regular time and \$136.45 per hour for overtime.

**Track protection requests, cancellations, and accompanying documentation can be sent to
kimberlyl.hammond@alstomgroup.com.**

For questions about our track protection process please call 407-732-6745.

Project Information		Billing Information	
<u>Contractor Performing Work</u>		<u>Billable Party</u>	
<u>Project Name</u>		<u>Street Address</u>	
<u>FDOT Permit Number</u>		<u>City</u>	<u>State</u>
<u>Location of Work</u>		<u>Zip Code</u>	
<u>Meeting Location with RWIC</u>		<u>Accounts Payable Email</u>	
<u>Contractor Person in Charge of Worksite (POC)</u>		<u>Accounts Payable Phone</u>	
<u>POC Contact Info:</u> <div>Cell Phone</div> <div>Other Phone</div> <div>Email</div>		<u>Additional Information to be Listed on Invoice</u> (e.g. PO Number, Reference, Special Instructions)	
Scope of Work			
Equipment to be Used			
CFRC Permit Provisions			
<u>Alstom Communications Locates Completed</u>	Yes No	Date	
<u>Herzog Signal Locates Completed</u>	Yes No	Date	
Additional Information:			

Contractor Representative	Signature	Date
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